

Minutes of **Allotment Advisory Committee** held on Monday 17<sup>th</sup> June 2013 in Messingham Village Hall commencing at 7.00pm.

**PRESENT:** Councillors J Walker (Chair), Mrs J Briggs & T Foster; B Ross, M May, M Walker, P Chapman and the Clerk.

**400. APOLOGIES FOR ABSENCE**

Received from Councillors Poole, Mountain, England and Proctor.

**401. DECLARATIONS OF INTEREST – None**

**402. MINUTES OF LAST MEETING 18<sup>TH</sup> February 2013**

The minutes were circulated to all members prior to the meeting. They were agreed to be a true record. *Approved and adopted by the Parish Council min. ref. 1060/155*

**403. MATTERS ARISING**

**a) Min 395c Allotments 52a & 53a**

Mr M Walker asked if these allotments were now vacant – it was noted that in the absence of new tenants, Mr Ross is continuing to work both of these allotments.

**b) Min 399a 2013/14 Expenses**

Mr M Walker queried the difference between the smallholder and garden tenant expenses. This was explained in detail by the Clerk and attention was drawn to the fact this differential had been agreed the previous year.

**c) Min 399c Allotment Holders Annual Meeting**

The poor attendance at the meeting, despite the majority of allotment holders having attended to pay their rents, was discussed and it was agreed that the Annual Meeting should be discontinued as tenants have four representatives available to them for any queries or complaints.

**d) Min 399d West View Hedge**

It was noted that the gaps in the hedge and been filled with hawthorn plants.

**404. CORRESPONDENCE**

**a)** Mrs A Chapman – various queries relating to her allotment and procedures which had been answered by the Clerk.

**b)** Mr M May – request to relinquish Allotment 37a to Mr T Kendall. Corresponding letter from Mr Kendall also to request permission to take over Allotment 37a. It was agreed that this be permitted and an application form be forwarded to Mr Kendall so that he may formally apply.

**405. ALLOTMENT TENANCY TERMINATIONS**

**a)** Allotment 51aa – Mr Crowcroft

**b)** Allotment 49aa - Mr M Scott

**c)** Allotment 16a – Mr M Oates

**406. ALLOTMENT TENANCY APPLICATIONS**

**a)** Mr Anthony Moore, 73 High Street – APPROVED. Allocate Allotment 16a.

**b)** Mrs Ann Chapman, 18 West Green – APPROVED. Allocate Allotment 49aa as requested.

It was noted that other enquiries are pending and that Allotment 51aa is currently vacant to be allocated to the next applicant.

**407. ALLOTMENTS INSPECTION REPORT**

The following allotments were reported as being in an unsatisfactory condition:

- a) Allotment 17a – Clerk reported that a letter had been sent following a report from Cllr. Proctor.
- b) Allotment 6b – agreed to monitor
- c) Allotment 42aa/42b – previously warned so second letter to be sent.
- d) Allotment 44a – send untidy notice letter
- e) Allotment 27aa – send untidy notice letter
- f) Allotment 27b – send untidy notice to both tenants.

**408. OTHER BUSINESS**

- a) ALLOTMENT ROAD – from West View has developed a hole which requires filling. It was agreed to ask the Scouts if the slag under the container will be used when the new building is built and if not request that it be stored for various road repairs as required.
- b) POLICE PATROLS – it was noted that there has been another recent incidence of break-ins of allotment sheds but that the police continue to patrol as and when available.
- c) WEBSITE – it was suggested that the allotment application form and the rules could be made available on the website. Concern was raised about publishing the whereabouts of the allotments which may encourage more intruders. To be referred to the Parish Council.

THIS CONCLUDED THE BUSINESS OF THE MEETING. Meeting closed at 8.10pm.