

Minutes of the **Allotment Advisory Committee** held on Monday **21st September 2015** in Messingham Village Hall commencing at 7.00pm

PRESENT: Councillors N Poole (Chair), Mrs B Todd, Mrs J Briggs, M Proctor, T Foster & J England; Mr J R Walker, Mr B Ross and the Clerk.

490. APOLOGIES FOR ABSENCE

Received from Councillor J McKellar Main and Mr P Chapman.

491. DECLARATIONS OF INTEREST – None received.

492. MINUTES OF LAST MEETING 15th June 2015

The minutes were circulated to all members prior to the meeting and were accepted to be a true record. The minutes were approved and adopted by the Parish Council on 13th July 2015 Min. Ref.1196/49

493. MATTERS ARISING

a) Min 484a Rabbit Control – Risk Assessment

The Clerk produced a draft copy of a Risk Assessment which was amended to include: Hazards (Firearms)- Injuries to allotment tenants, members of the public and animals; damage to allotment property; and damage to vehicles
Risk Controls – Current firearms licence; gates to be closed with appropriate signage during rabbit control.

b) Min 485a Parish Council Representative

Following the resignation of Mr M Walker, the Parish Council has appointed Mr J R Walker as the Parish Council Representative.

c) Min 489a Allotment Road

It was noted that Mr Ross had undertaken the levelling of the road himself but it was agreed that a lorry load of tarmac planings be obtained and stored on the car park area for use in the future.

494. CORRESPONDENCE

RHS Newsletter – noted.

495. ALLOTMENT TENANCY TERMINATIONS

- a) Allotment 35a – Mrs M Bradshaw. Change of circumstances. Noted that clearance is in progress
- b) Allotment 11f – Mrs A Chapman. Terminated as per Min. 488f
- c) Allotment 44a – Mr Atkin. Change of circumstances. Noted that clearance is in progress

496. ALLOTMENT TENANCY APPLICATIONS

- a) Mr J Oatridge, 41 Brigg Road. APPROVED. Agreed to allocate Allotment 11F
- b) Mr J Dixon, 5 Wentworth Drive. It was noted that this application is in support of a previous application from the applicants son who is age 13 years. It was noted that advice had been received from ERNLLCA which was inconclusive. The Chairman commented that a number of factors have to be considered for the safety of a minor so it was agreed to obtain further advice from North Lincolnshire Council before making a decision.

497. ALLOTMENTS INSPECTION REPORT

The following allotments were noted in the inspection carried out by Mr P Chapman:

- a) 2b – overgrown – monitor.
- b) 3a – not worked – monitor.
- c) 11c – not worked – warning letter sent in June. Tenancy to be terminated.
- d) 11d – Overgrown and not worked – warning letter to be sent

- e) 37a – overgrown – noted that the tenant had not been seen for some time but a letter to be sent
- f) 51a – overgrown and not worked – warning letter sent in June. Tenancy to be terminated.
- g) 18a (vacant) – requires further strimming and weed killing. Handyman requested to carry out.

498. OTHER BUSINESS

- a) Best Kept Allotment Winners:

- 1st 18a Mrs S Carter
- 2nd 11a Mrs C Simpson
- 3rd 48a Mr D Peachey

- b) It was reported that someone had been sleeping in a van on the allotment site. No-one present at the meeting had witnessed this but it was noted that it was probably a one-off event.

THIS CONCLUDED THE BUSINESS OF THE MEETING. Meeting closed at 7.50pm.