

Minutes of **Annual Parish Council** Meeting held on Monday 14th May 2012 in Mesingham Village Hall commencing at 7.15pm.

PRESENT: Councillors N Poole, J R Walker, Mrs B Todd, Mrs G Sherwood, J England, M Proctor, T Foster W Elsome, P Wright, Mrs J Briggs, J McKellar-Main, Shaun Ringwood – Scunthorpe Telegraph and the Clerk.

1. ELECTION OF CHAIRMAN

Councillor N Poole was nominated by Councillor Mrs B Todd, seconded Councillor J McKellar Main. There being no other nominations, Councillor Poole was unanimously elected as Chairman and signed the Declaration of Acceptance.

2. APOLOGIES FOR ABSENCE

Received from Councillors G Day, M Caley, J Mountain & R Nixon

3. ELECTION OF VICE-CHAIRMAN

Councillor J R Walker was nominated by Councillor N Poole, seconded Councillor Mrs B Todd. There being no other nominations, Councillor Walker was unanimously elected as Vice-Chairman and signed the Declaration of Acceptance.

4. POLICE MATTERS

The crime statistics report from PC Teal had been received and circulated. Noted.

Councillor England reported that A & B Divisions have been combined and that crime figures have decreased. He also reported that Inspector David Hilditch is to be replaced by Inspector Tony Forbes.

5. ELECTION OF COMMITTEES AND REPRESENTATIVES

a) Planning Committee

The existing committee of the Chairman, Vice-Chairman, Cllrs. Mrs J Briggs, Mrs B Todd, Mrs G Sherwood, G Day, J McKellar-Main & R Nixon were re-elected en-bloc.

b) Leisure & Recreation Committee

The existing committee of the Chairman, Vice-Chairman, Cllrs. England, Mrs G Sherwood, Mrs B Todd, J Mountain, G Day, M Caley, T Foster & P Wright were re-elected en bloc.

c) Web Site Committee

The existing committee of the Chairman, Cllrs. England, Day, Foster, Caley and Mrs G Sherwood were re-elected en bloc. It was agreed that a web site meeting be called to carry out a review.

d) Allotments Advisory Committee

The existing committee of the Chairman, Vice-Chairman, Cllrs J England, Mrs J Briggs, T Foster, J Mountain and M Proctor were re-elected en bloc. Mr Mick Walker was nominated and elected as Parish Council representative and Messrs. Ross, May and Chapman to serve as Half Acre and Garden representatives.

e) Personnel Committee

The existing committee of Councillors Nixon, McKellar-Main, Mrs G Sherwood, Caley & M Proctor were elected en bloc.

f) Playing Field Representatives

Cllrs. Poole informed members that he wished to resign from the Playing Field Committee to prevent a conflict of interest; Cllr. Mrs B Todd informed members that she had resigned from the Playing Field Committee due to personal reasons. Cllr. Mrs Sherwood agreed to be re-elected and it was decided that only one representative would be necessary.

g) Village Hall Representative

Councillor Caley was re-elected.

- h) Lincolnshire Wildlife Trust Representative
Councillor J Mountain was re-elected
- i) Sibelco Liaison Committee Representative
Councillor Poole was re-elected

6. REGULAR MEETING DATES

- a) Allotment Advisory Committee: Quarterly meetings set for the third Monday in June, September & December 2012, and March 2013
- b) Leisure & Recreation Committee: Bi-monthly meetings set for the third Monday where possible in May, July, September, November 2012, and January, March 2013.

7. REGISTER OF MEMBERS INTERESTS REVIEW

Councillors were reminded that any changes to their registered interests must be notified as they occur.

8. DECLARATIONS OF INTEREST – None Received

9. MINUTES OF LAST MEETING 12th April 2012

The minutes were circulated prior to this meeting and were agreed to be a true record and signed by the Chairman.

10. MATTERS ARISING

a) Min 211d Old School

The Clerk circulated a draft summary of the Old School project to date. There were no additions and it was agreed to present this at the Annual Parish Meeting on 28th May.

b) Min 216e Scunthorpe Running Club

The Clerk reported that the booking for 14th June has been confirmed and the conditions accepted.

c) Min 216f LCAS Seminar

The Clerk advised that she would not be attending the seminar as the venue is in Hertfordshire and not in East Yorkshire as originally thought.

d) Min 216a/4 Kieraden Park

The Chairman reported that the site is operating again until the appeal is completed. He further reported a change of personnel in the Environmental Health team – Robert Starbuck being replaced by Gary Fox.

e) Min 217g/1 Floodlights

Councillor Walker reported that the floodlights had not been realigned to date. In the absence of information from Cllr. Caley on the matter it was agreed that the Clerk contact Lytec to have the work done.

f) Min 217g/4 Holme Meadow Pitch 1

Councillor Walker advised that the repairs and maintenance to pitch 1 will be delayed due to the number of bookings for Holme Meadow in June. It was noted that MJFC has suggested that the pitch needs rolling but it was agreed that this would be detrimental. It was also noted that the goal posts have now been removed and that the holes need filling – it was suggested that covers may be better than filling with soil. It was agreed to ask MJFC for

their assistance in this matter but to also point out that no work should be carried out without Parish Council approval.

11. PLANNING

a) Planning Applications before NLC:

1. 2012/0545 W Smith, Site of Priesthows, Butterwick Road – erect 3 bed detached replacement dwelling including demolition of existing building. NO OBJECTIONS

Councillor England took no part in discussion or voting on the above application.

12. CORRESPONDENCE

- a) NLC
 1. Neighbourhood Services – advice of staffing restructure. Noted that there would be no change affecting Messingham.
 2. Market Consent Application – Messingham Show. Noted
 3. Road Safety – 20's Plenty Campaign. Noted
 4. Gypsy & Traveller Accommodation Needs. Noted
- b) ERNLLCA – Newsletter
- c) A FOWLER – Conservation Walks – Map of New Permissive Access.
- d) DIGITECH – Photocopier Lease Expiry. The Clerk reported that the lease expires in July and that she had made enquiries about buying the photocopier outright. The price for photocopier will be £175+ VAT with a maintenance charge of 1.5p per copy thereafter which is estimated at approximately £100 per year. The Clerk's recommendation was accepted.
- e) SYMES BAINS BROOMER – Deed of Transfer – duly signed by the Chairman and Clerk. It was agreed that NLC be advised of the change of land ownership and enquire regarding the adoption of the footpaths on the open space.
- f) YORKSHIRE IN BLOOM – Results of Spring Judging. It was noted that the playing field gate had been locked on the day of judging – it was suggested that the main gate should stay open in the evenings in the summer – agreed to refer to the playing field committee.

13. ACCOUNTS

a) Passed For Payment:

1. Mrs J Walker – Clerk's Salary and Allowance (1 st June)	£966.12
2. Mrs K Hall – play area attendant wages	111.25
3. G East – handyman	196.38
4. Messingham Village Hall – monthly rent	250.00
5. D Jacklin Ltd – mole control	72.00
6. Veolia – Grass Cutting	815.81
7. B W Ross – Ground maintenance	155.60
8. BT – Telephone/broadband account	88.54 direct debit
9. A Johnson – Internal Audit Fee	350.00
10. Messingham Bowls Club – precept grant	500.00

b) Monies Received:

1. North Lincolnshire Council – half precept	23,500.00
2. Allotment Rents	64.75 cash
3. Allotment Rent – Elliot	12.50
4. Messingham Junior FC – Holme Meadow 2011/12 season charge	600.00
5. Northern Powergrid – wayleave	73.81

c) Annual Audit

The Annual Return for the year ending 31st March 2012 was completed and signed.

d) Internal Audit Report

The internal audit report was read out and the following issues noted:

INCOME : The schedule of charges submitted for the Cemetery appears out of date and a completed receipt book was not submitted which limited the scope for audit of receipts. The Clerk commented that this does not apply to Messingham Parish Council and assumes it to be an error in the report.

INSURANCE : I should be grateful if you will confirm that members are included in the Fidelity Guarantee cover as recommended by the external auditor.. The Clerk to obtain this information.

The Chairman thanked the Clerk for once again maintaining accurate accounting records.

14. VILLAGE COMPLAINTS

- a) **HOLME MEADOW** – The clerk reported that she had obtained a quote from Veolia for weedkilling of £575 + VAT and it was noted that last year’s costs were £450 + the cost of application by Mr Ross. It was agreed to accept the quote and to also have the playing field extension done at the same time. Cllr. Elsome commented that ALL areas of Holme Meadow be done, including the sides behind the trees – this was agreed.
- b) **BENSON CLOSE** – complaint from a resident about the amount of cut grass left. Agreed to inform handyman that the grass should be collected when possible.
- c) **WENDOVER ROAD** – Overhanging trees from Allerton Lodge obstructing the footpath.
- d) **PARK STREET** – Grass verge not being cut to the wall outside no. 10.
- e) **HIGH STREET** – Noted that a wheelie bin was tipped over outside the Crown Inn but that this has been captured on CCTV.
- f) **WEST GREEN/SCHOOL DRIVE SNICKET** – Puddle of water at School Drive end still there. Noted that it has been previously reported but the Clerk to chase up.

15. OTHER BUSINESS

School Governor vacancy to be placed on the agenda of the next meeting.

THIS CONCLUDED THE BUSINESS OF THE MEETING