

Minutes of **Annual Parish Council Meeting** held on Monday **9th May 2016** in Messingham Village Hall commencing at 7.15pm.

PRESENT: Councillors N Poole, Mrs B Todd, W Elsome, M Proctor, K Sylvester, P Wright, A Clark, J England, J McKellar-Main, T Foster (left at 7.45pm), Mrs P Skelton & Mrs J Briggs; 3 members of the public and the Clerk.

1. ELECTION OF CHAIRMAN

Councillor N Poole was nominated by Councillor Mrs B Todd, seconded Councillor J McKellar Main. There being no other nominations, Councillor Poole was unanimously elected as Chairman and signed the Declaration of Acceptance.

The Chairman thanked all members for their support during the last year.

2. APOLOGIES FOR ABSENCE – Councillors A Holmes & Mrs J Briggs

3. PUBLIC FORUM – Members of the public were asked prior to the meeting if they wished to speak and all declined.

4. ELECTION OF VICE-CHAIRMAN

Councillor J McKellar Main was nominated by Councillor T Foster, seconded B Todd. There being no other nominations, Councillor McKellar Main was unanimously elected as Vice-Chairman and signed the Declaration of Acceptance.

5. CASUAL VACANCY – There being no candidates at this time co-option could not be carried out.

6. POLICE MATTERS

a) Crime statistics for March/April – 11 reported crimes including 4 burglaries, 4 arson and criminal damage offences, 2 thefts and one crime against society for flytipping. There were also two anti social behaviour incidents reported.

b) Speeding on Brigg Road reported to Roy Hindmarsh by resident who responded directly.

7. ELECTION OF COMMITTEES AND REPRESENTATIVES

a) Planning Committee

Full Council

b) Leisure & Recreation Committee

The existing committee of the Chairman, Vice-Chairman, Cllrs. England, Mrs G Sherwood, T Foster, P Wright, Mrs B Todd, Mrs P Skelton & W Elsome were re-elected en bloc.

c) Web Site Committee

The existing committee of the Chairman, Cllrs. Foster, England, McKellar Main and Mrs G Sherwood were re-elected en bloc.

d) Allotments Advisory Committee

The existing committee of the Chairman, Vice-Chairman, Cllrs J England, Mrs J Briggs, M Proctor, Mrs B Todd and T Foster were re-elected en bloc. Mr John Walker was nominated and elected as Parish Council representative and Messrs. Ross, & Chapman to serve as Half Acre and Garden representatives.

e) Personnel Committee

Agreed to incorporate finance into the Personnel Committee so hereafter to be known as the Personnel & Finance Committee. Terms of Reference to be agreed at the next parish council meeting. Councillor Mrs Sherwood had expressed her wish to be removed from this committee. The existing committee of Councillors McKellar Main, Proctor, & Clark were re-elected en bloc with the addition of Councillors K Sylvester and Mrs P Skelton.

f) Playing Field Representatives

Councillors Mrs G Sherwood & M Proctor were re-elected

g) Village Hall Representative

Councillor Proctor was re-elected

h) Lincolnshire Wildlife Trust Representative

Councillor A Clark was re-elected

i) Sibelco Liaison Committee Representative

Councillor Poole was re-elected

8. **REGULAR MEETING DATES**

- a) Allotment Advisory Committee: Quarterly meetings set for the third Monday in June, September & December 2016, and February 2017
- b) Leisure & Recreation Committee: Quarterly meetings set for May, August & November 2016 & February 2017 on the third Monday where possible.
- c) Personnel & Finance Committee: Minimum of one meeting per year to be held in October for the salary and wages review.
- d) Website Committee: Minimum of one meeting per year to be held in October for a website review.

9. **MEMBERS FINANCIAL & OTHER INTERESTS REVIEW**

Members were reminded that any changes to their declared financial and other interests should be given to the Clerk as they occur.

10. **DECLARATIONS OF INTEREST** – None received

11. **MINUTES OF LAST MEETING 11th April 2016**

The minutes were circulated prior to this meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

12. **MATTERS ARISING**

a) **Min 174a Cross Tree Road Name Change**

Councillor P Wright declared his personal interest and left the room prior to discussion
It was noted that North Lincolnshire Council are now satisfied that all responses from residents have now been received and the next stage will be implemented.

b) **Min 174b School Time Parking**

Councillors who attended the meeting with the School and NLC representatives agreed that the meeting had been productive. NLC to send letter to all parents advising them of the concerns.

c) **Min 174e Office Space**

Meeting to be arranged with Village Hall representatives to discuss the matter further – the Chairman, Vice Chairman, Village Hall PC Rep Councillor Proctor and Councillors Mrs J Briggs and Mrs P Skelton agreed to attend.

Correspondence had been received from Mr C Davidson circulated to all members. It was agreed to make further enquires for utilising the Library as it is a public building as suggested.

d) **Min 176b/3d Voluntary Car Service Payment**

Noted that cheque had been made out to the wrong payee and therefore amended cheque issued.

e) **Min 178c East Midlands In Bloom**

Response from EMIB to acknowledge that Messingham will not be entering the 2016 competition. Letter forwarded to Mr & Mrs England for their information.

f) **Min178d Kealholme Road Footpath**

Response from the NLC Community Warden Manager to advise that the footpath damage has been reported to Highways and that cars parking half on the footpath had been given a leaflet to advise against the practice.

g) **Min 179a Grass Cutting**

Response received from Glendale to advise that the weed spraying at the churchyard was carried out on 6th May.

h) **Min 179b 19 Brigg Road**

Councillor Foster reported that he is still waiting for a definitive response from Planning with regard to the roof height.

i) Min 179h Allotments Water Leak

The Clerk reported that a digger was required to locate the water leak and subsequently hired at a cost of £140.40 including VAT. Approved.

13. MINUTES OF PLANNING COMMITTEE 25th April 2016

The minutes were circulated to all members prior to this meeting. They were agreed to be a true record and duly signed by the Chairman.

14. ACCOUNTS**a) Passed For Payment:**

1. Salaries & Wages	1180.41
2. Public Works Loan Board – repayment	1464.61 d/d
3. Anglian Water – Allotments	53.69 d/d
4. Anglian Water – Holme Meadow	16.03 d/d
5. North Lincolnshire Council – church waste collection	408.20 d/d
6. Messingham Village Hall	282.50 online
7. D Jacklin Ltd – mole control	84.00 online
8. Messingham Cricket Club – precept grant	600.00
9. Messingham Supporters Group – Chairman’s Allowance donation	100.00
10. HWRCC – reissued cheque for Voluntary Car Services	100.00
11. Humberside Aid Plant – digger hire for allotments	140.40 online

b) Monies Received:

1. North Lincolnshire Council – half year precept	27,500.00
2. Northern Powergrid – wayleave	85.37
3. Allotment Deposit/rent – Gibson	35.50
4. Allotment Rents to 9.5.16	131.25
5. SDPOC – Holme Meadow hire	201.00
6. MJFC – 2015/16 Season Charge	846.00

c) Annual Audit

The Receipts and Payments Account was circulated to all members. The accounts were approved and signed by the Chairman. There were no questions.. The Annual Return was completed. The Clerk advised that the papers will be delivered to the Internal Auditor on 11th May.

15. PLANNING**a) Planning Decisions by NLC:**

- 2016/263 Quickenden, Tinkers Roost, Northfield Road – single storey extension. REFUSED
- 2016/353 W Smith, land east of Priesthows, Butterwick Road – erect garage. APPROVED

b) Planning Applications before NLC:

- 2016/628 Quickenden, Tinkers Roost, Northfield Road – single storey extension re-submission
- 2016/488 Collins, 14 Gelderbeck Road – household extension. PRIOR APPROVAL NOT REQUIRED

16. CORRESPONDENCE

- NLC – Spatial Planning – Adoption of Lincolnshire Lakes AAP. Noted
 - ERNLLCA – Newsletter
 - C DAVIDSON – Complaint re. delay in the revision of the Asset Register.
- MR BURR – Complaint re noise from the fencing on the MUGA. Agreed to contact Mr Burr and ask him to monitor the frequency of the problem and if required have the noise measured by the Environment Team.
 - MRS J WHITE – Enquiry re. land ownership rear of Church Street. More information required to determine the location.

- f) R HARKNESS – Preliminary report of the pitch inspection at Holme Meadow. It was agreed to refer this to the Leisure & Recreation Committee.

17. VILLAGE COMPLAINTS

- a) HOLME MEADOW – Excessive horse fouling left on the field after the recent SDPOC event. SDPOC to be asked to ensure that this does not happen in the future.
- b) CROSS TREE ROAD – Concern for speed of traffic and using Cross Tree Road as a short cut particularly as there are no footpaths and pedestrians have to walk on the road. Agreed to refer this to Roy Hindmarsh.
- c) WENDOVER ROAD – Pot hole outside no. 68?
- d) BRIGG ROAD – Overgrown hedge beyond No. 107 overhanging the footpath.
- e) CO-OP SIGN – New sign installed is obliterating vision to the left from Wendover Road. Noted that no planning application had been received for this – agreed to refer to Planning.
- f) HIGH STREET – Sunken manhole cover outside Flat 29 and overflowing gully outside Flat 7b. To be referred to Highways.
- g) MANLEY COURT – Fence posts broken outside the flats (already reported by Cllr. England) and large quantity of grass cuttings left.
- h) BUTTERWICK ROAD – Noted that the line markings have not been done to date after the recent resurfacing work – Clerk to enquire with Highways.
- i) HIGH STREET – Compliment for the lack of litter outside the shops.
- j) WENDOVER ROAD SHOPS – Accumulated litter at the rear of the Nisa Store – letter to be sent to the shop owners.
- k) ALLISON CLOSE – Horse riders regularly using the snicket despite warning notices. Roy Hindmarsh informed.
- l) TWIGMOOR SIDE ROAD – Flytipped fridge/freezer reported. Noted that a change in policy at Lincolnshire County Council may be responsible for an increase in flytipping. Ask again for covert cameras. It was also noted that the public footpath sign has been chopped down again.
- m) HOLME MEADOW – ‘Dog’ signs reported to have been removed by persons unknown. Noted that there has been an improvement in dog fouling so agreed to make more signs.
- n) ASHLIN COURT/BRIGGATE DRIVE LIGHT – Chase up repair.
- o) BENCH SEAT enquiry to be followed up.

18. OTHER BUSINESS

- a) VILLAGE GARDENER
It was noted that John and Sue England are retiring from the In Bloom Group due to ill health and it was agreed that a vacancy for a gardener be advertised as soon as possible. It was also agreed to contact the Co-op for a contribution to the expenses for the Co-op garden. Refer to the Leisure and Recreation Committee to discuss further.
- b) ANNUAL PARISH MEETING
Arranged for Monday 23rd May 2016 commencing at 7.00pm.

THIS CONCLUDED THE BUSINESS OF THE MEETING – Meeting closed at 8.37pm

