

Minutes of Annual Parish Council Meeting held on Monday 20th May 2013 in the Village Hall commencing at 7.15pm.

PRESENT: Councillors N Poole, J R Walker, Mrs B Todd, , M Proctor, P Wright, M Caley, J England, J McKellar-Main, T Foster & Mrs J Briggs; Simon Seal – NLC Leisure Services; S Ringwood – Scunthorpe Telegraph (left at 8.00pm); 5 members of the public and the Clerk.

PUBLIC FORUM

Mr Lowis referred to the recent planning committee meeting in respect of Pooleys Tea Room planning application and remarks made by the Vice-Chairman. He asked what complaints had been sorted. He also referred to previous correspondence received from NLC on the matter and stated that he had written proof that the planning officer was aware of the need for change of classification in October 2012. He closed by expressing the opinion that NLC has lied to himself, the Parish Council and Mr Poole.

1. ELECTION OF CHAIRMAN

Councillor N Poole was nominated by Councillor B Todd, seconded Councillor J McKellar-Main. There being no other nominations, Councillor Poole was unanimously elected as Chairman and signed the Declaration of Acceptance.

The Chairman thanked all members for their support during the last year.

2. APOLOGIES FOR ABSENCE

Received from Councillors R Nixon, Mrs G Sherwood, W Elsome and J Mountain

3. ELECTION OF VICE-CHAIRMAN

Councillor J R Walker was nominated by Councillor N Poole, seconded B Todd. There being no other nominations, Councillor Walker was unanimously elected as Vice-Chairman and signed the Declaration of Acceptance.

4. MULTI USE GAMES AREA – INVITED SPEAKER

The Chairman introduced Simon Seal of NLC Leisure Services and explained that the Parish council are looking for a positive opportunity to provide facilities for older groups and have been considering a Multi Use Games Area (MUGA).

Mr Seal stated that NLC recognise that help is needed for communities and has allocated £250,000 for funding with a maximum of £30,000 per council. He advised that the average cost of a MUGA is between £60,000 and £90,000 but that funds can be obtained through grants, fund raising or precept. It was noted that a minimum of 10% match funding would be required but more would be preferred.

He recommended that consultation be carried out to determine the need and the size of unit needed. It was suggested that Street Sports, Operation Lifestyle and the Schools could be approached to help with the consultation of the younger people. Other considerations would be whether it should be open access with no charge or a formal facility with charges made; opening hours ; and whether floodlights would be needed.

Maintenance of a MUGA was queried and Mr Seal advised that this would depend on the quality of the product but that a tarmac surface was likely to give 10 years trouble free wear.

5. POLICE MATTERS – None

6. ELECTION OF COMMITTEES AND REPRESENTATIVES

The Clerk informed members that she had received the resignation of Councillor G Day on this day. She advised that NLC would be informed and a public notice displayed.

- 6a) Planning Committee
Councillor Walker commented that attendance at Planning Committees was generally poor and on occasion had been inquorate or with only just enough members to make a decision. After discussion it was agreed that the planning committee should consist of the full council.
- b) Leisure & Recreation Committee
The existing committee of the Chairman, Vice-Chairman, Cllrs. England, Mrs G Sherwood, T Foster, J Mountain, P Wright, Mrs B Todd & M Caley were re-elected en bloc.
- c) Web Site Committee
The existing committee of the Chairman, Cllrs. Foster, Caley, England and Mrs G Sherwood were re-elected en bloc.
- d) Allotments Advisory Committee
The existing committee of the Chairman, Vice-Chairman, Cllrs J England, Mrs J Briggs, J Mountain, M Proctor and T Foster were re-elected en bloc. Mr Mick Walker was nominated and elected as Parish Council representative and Messrs. Ross, Chapman & May to serve as Half Acre and Garden representatives.
- e) Playing Field Representatives
Councillor Mrs G Sherwood was re-elected
- f) Village Hall Representative
Councillor Caley was re-elected
- g) Lincolnshire Wildlife Trust Representative
Councillor J Mountain was re-elected
- h) Sibelco Liaison Committee Representative
Councillor Poole was re-elected

7. **REGULAR MEETING DATES**

- a) Allotment Advisory Committee: Quarterly meetings set for the third Monday in June, September & December 2013, and February 2014
- b) Leisure & Recreation Committee: Bi-monthly meetings set for June, August, October, January, March.

8. **MEMBERS FINANCIAL & OTHER INTERESTS REVIEW**

Councillors were reminded of their obligation to inform both NLC and the Clerk of any changes to their registered interests

9. **2012/13 FINANCIAL REPORT**

The Clerk had circulated an Accounts Summary and Bank Reconciliation for the year ending 31st March 2013. This was approved and signed by the Chairman. There were no questions.

10. **DECLARATIONS OF INTEREST**

N Poole – Min 181c Pooleys Tea Room – personal & prejudicial as owner of the business
 Mrs B Todd – Min 181c Pooleys Tea Room – personal as patron of the business
 J McKellar-Main - Min 181c Pooleys Tea Room – personal as patron of the business
 J England - Min 181c Pooleys Tea Room – personal as patron of the business
 Mrs J Briggs - Min 181c Pooleys Tea Room – personal as patron of the business
 P Wright - Min 181c Pooleys Tea Room – personal as patron of the business
 J England – Min 172c Holme Meadow – personal as member of Messingham Show committee
 T Foster – Min 172c Holme Meadow – personal as member of Messingham Show committee

11. **MINUTES OF LAST MEETING 8th April 2013**

The minutes were circulated prior to this meeting and were agreed to be a true record and duly signed by the Chairman.

12. **MATTERS ARISING**

a) **Min 172c Holme Meadow Drainage**

Councillor Walker reported that the drainage work was completed. Councillor England commented that the ground has been left in a poor state and suggested that the trench needs seeding or turf. It was agreed that seeding could not be done until after Messingham Show and the MJFC Summer Tournament but it was noted that watering was not cost effective so would

have to rely on the weather. Councillor England commented that the affiliated show jumping had been cancelled for the Show due to the condition of the ground.

- b) Min 172e Wendover Road Verge**
Response from Highways advising that the verge will be tarmaced as requested.
- c) Min 173b Holme Meadow Floodlights**
The Clerk reported that an invoice for £354 had been received from Lytec for the removal of the damaged extension pole as they claimed that the damage had been caused by a third party. Councillor Caley reported that he had been present when Holls Electrical made their first visit to replace the floodlights and that the pole had not been touched by them and also that the extension was seen to be leaning slightly at that time. It was noted that the work by Holls had been abandoned due to strong winds and it was felt that this may have been a contributory factor. It was agreed that Councillors Caley and Wright visit Lytec to inspect the damage and report back. It was agreed to withhold payment of the invoice.
- d) Min 177b Brigg Road Gully**
Response received from NLC advising that jetting had taken place and the matter is in hand. It was agreed to forward the response to Councillor Mountain for his information.
- e) Min 177f High Street – Cigarette Ends**
Response from NLC advising that the landlord of the Crown has been advised of his responsibilities but that Neighbourhood Services had cleaned the area.
- f) Min 177g Brigg Road Speedwatch**
The data for April was circulated to all members.
- g) Min 172d Ashlin Court Footpath**
The Clerk reported that Mr Rands had advised that a site meeting has taken place with Mr Fisher and that an amicable solution had been reached regarding the trees. Mr Rands also advised that the uneven surface of the footpath is still a cause for concern due to the damage from the tree roots. It was agreed to ask NLC to investigate.

13. MINUTES OF PLANNING COMMITTEE 15th April 2013

The minutes were circulated to all members prior to the meeting. They were agreed to be a true record and duly signed by the Chairman.

Matters Arising:

Min 181c Planning Application 2013/0353

Councillor Poole left the room prior to discussion

Correspondence from Mr Lewis was circulated to all members which was noted. Councillor Foster commented that he understood that NLC officers have visited the premises and advised courses of action in respect of the privacy and noise issues. The Vice Chairman advised that the matter is now in the hands of NLC and that they would make the appropriate decision.

14. MINUTES OF PLANNING COMMITTEE 9th May 2013

The minutes were circulated to all members prior to the meeting. They were agreed to be a true record and duly signed by the Chairman.

15. ACCOUNTS

a) Passed For Payment:

1. Mrs J Walker – clerk salary & allowance (1 st June)	£992.10
2. Mrs K Hall – play area attendant	130.05
3. G East – handyman	102.90
4. Messingham Village Hall	257.50
5. D Jacklin Ltd – mole control	72.00
6. J R Branston – Holme Meadow drainage work	2200.00
7. Digitech Business Equipment – photocopy costs	25.18
8. Builders Merchant Co – notice board materials	26.62
9. North Lincolnshire council – church waste collection	356.20 *
10. Messingham Bowls Club – precept grant request	1000.00
11. 1 st Messingham Guides – precept grant request	200.00

12. Messingham Methodist Church –	precept grant request	
13. Messingham Village Hall –	precept grant request	1500.00
14. Veolia ES –	grass cutting - April	536.92
15. BT –	telephone/broadband account	109.38 direct debit
16. CPRE –	Best Kept Village competition entry fee	25.00
17. A Johnson –	internal audit fee	370.00
18. Renshaw –	keys for Holme Meadow middle gate	20.00 cash

* The Clerk recommended that future invoices be paid by direct debit as requested by NLC – this was agreed and the direct debit mandate signed.

b) Monies Received:

1. North Lincolnshire Council –	half year precept	23,500.00
2. Northern Powergrid –	wayleave	76.10
3. Allotment Rents		827.50
4. History Book Sale		4.50 cash

c) Internet Banking

The Clerk reported that to go ahead with the internet banking as agreed at the August meeting (Min Ref. 64b/3) a formal acceptance in the minutes is required. *It was therefore resolved that Yorkshire Bank be and are hereby authorised to accept registration of our accounts under the Bank's telephone/internet banking service and that the Registration Form which was produced to the meeting be approved and signed by the Clerk and the Chairman.*

d) Internal Audit Report

Summary: *The accounts of the council continue to be maintained to a high standard and no significant matters arise that need be drawn to the attention of the council at this time.*

Matter Arising: *District Audit have always insisted that, in the absence of returned cheques, all cheques must be signed by two members who must also endorse cheque counterfoils.* The Clerk reported that the Cheque Signatory Sheet has been in operation for a number of years and has been acceptable. It was agreed that as internet banking is to be used in the near future, this arrangement should continue.

e) Annual Accounts to 31st March 2013

The Receipts and Payments Account was circulated to all members. The accounts were approved and signed by the Chairman. There were no questions.

16. PLANNING

a) Planning Applications before NLC:

2013/0487 Kendall, Messingham County School, Northfield Road – change of use from school to residential house. *Councillor M Proctor declared his non-prejudicial interest.* NO OBJECTION

Councillor England took no part in discussion or voting on the above application

b) Planning Decisions by NLC:

1. 2013/0144 Wheatley, 8 Ashlin Court – install a ramp. APPROVED
2. 2013/0153 Fox, The Old School, 2 Park Street – erect detached 3-bed house. APPROVED
3. 2013/0266 Gilleard, 12 Knightsbridge Road – erect sing storey extension to rear. APPROVED
4. 2013/0030 Messingham Nature Reserve – retain metal container. APPROVED
5. 2013/0196 Thew, 2 Gooseacre Lane – extension to roof, double garage & single storey side extension. APPROVED

17. CORRESPONDENCE

- a) NLC – Street Numbering – Ash Grove. 49 Brigg Road to become Aldney Cottage, 1A Ash Grove
- b) RIDGE WARD COUNCILLORS – copy correspondence for information re. Manley Court overflowing gully.
- c) ERNLLCA – Newsletters; Statement re. allegation which was read out in full and noted.
- d) MJFC
 1. Pitch request for charity match on 17/18th August – Approved.

2. Request to mark fourth pitch on Holme Meadow next season. It was noted that the proposed area is currently used by SDPOC and it was agreed that they should have priority but provided this could be arranged there was no objection to the fourth pitch. It was suggested that the space at the east end of the playing field may be more appropriate for an additional pitch. It was agreed that maintenance of the pitches could not take place until after the Show and the Football Tournament in June.

- e) R OLIVER – Query re. action taken to deter speeding on Scotter Road and also the double parking on High Street. The Clerk reported that she had already replied to Mr Oliver to explain the actions taken to date.
- f) CPRE – Newsletter; Transport Toolkit; Best Kept Village Entry Form – agreed to enter.
- g) P SIMON – Query why the Parish Council minutes are not available for two months. The Clerk reported that she already replied to Mr Simon to explain.

18. VILLAGE COMPLAINTS

- a) NORTHFIELD ROAD – Excessive mud on the road between the mini roundabout and the Bird in the Barley. Noted that this needs to be dealt with at the time of the problem.
- b) KEIRADEN PARK – Motorcycle noise causing complaint from residents. The Chairman reported that this matter is in hand but subjudice.
- c) CROSS TREE ROAD – Pot holes between 15a & 17.
- d) VILLAGE HALL – Reported that due to the playing field being closed from 6pm the police are moving youths to the village hall grounds. It was noted that during the summer months the playing field is open late for cricket and bowls.
- e) VARIOUS FOOTPATH/ROAD SURFACE COMPLAINTS noted – West side of High Street (top of Cross Tree Road); Walkers Court; Stather Hill; Butterwick Road; Wendover Road and Brigg Road.

19. OTHER BUSINESS

- a) ANNUAL PARISH MEETING
It was agreed to book the Village Hall Trinity Suite for Tuesday 4th June to commence at 7.00pm.
- b) PLAY AREA – The Clerk advised that the play area attendant is on holiday from 2nd to 18th June and asked for volunteers to open and close the play area. Councillor Proctor agreed to do this from the 2nd to the 10th June.
- c) HOLME MEADOW BOOKING – Scunthorpe Road Running Club requested use of Holme Meadow on 13th June for an evening event. Approved.

THIS CONCLUDED THE BUSINESS OF THE MEETING