

Minutes of the **Parish Council** held on Monday **14<sup>th</sup> October 2013** in Messingham Village Hall commencing at 7.15pm.

**PRESENT:** Councillors J R Walker (Chair), Mrs B Todd, W Elsome, M Proctor, A Clark, Mrs J Briggs, J Mountain, Mrs G Sherwood, M Caley, T Foster and P Wright; and the Clerk.

Prior to the start of the meeting Councillor Foster reported that the Chairman, Councillor Poole, was currently in hospital undergoing treatment for an infection contracted after being admitted for a suspected heart attack. He reported that Councillor Poole is improving and hopes to leave hospital in the next few days.

**75. APOLOGIES FOR ABSENCE**

Received from Councillors Poole, England and McKellar Main.

**76. DECLARATIONS OF INTEREST - None received.**

**77. POLICE MATTERS**

The monthly statistics had been received from PC Teale and circulated to all members.

**78. MINUTES OF LAST MEETING 9<sup>th</sup> September 2013**

The minutes were circulated to all members prior to this meeting. They were agreed to be a true record and duly signed by the Vice- Chairman in the chair.

**79. MATTERS ARISING**

**a) Min 68b MUGA Project**

The Clerk reported on the meeting held on 30<sup>th</sup> September which had been attended by 9 members of the public and 4 councillors. It was agreed at the meeting that three companies be contacted for quotations/plans and the Clerk reported that she had since met these companies on site and was awaiting their proposals. A further meeting is arranged for Monday 28<sup>th</sup> September and it was agreed that the Leisure & Recreation committee be invited to attend.

**b) Min 68e Mrs Brown Complaint**

A progress report had been received from Mr Roberts prior to the full report which is expected after 18<sup>th</sup> October. The Clerk reported that she had provided Mr Roberts with extracts of all relevant minutes together with the correspondence and documents pertaining to the original issues. Councillor Mrs Todd asked that thanks to the Clerk for her efforts in this matter be recorded.

**c) Min 69a Holme Meadow Tree Removal**

The Clerk reported that she had met with Cut & Clear Tree Services Ltd on site and had been given a verbal quotation of £500 for the removal of the affected trees, removal of outgrowth from healthy trees and clearance of all debris to leave the site tidy. This quotation was accepted. It was noted that work would not be carried out until November.

**d) Min 69c Play Area Tiles**

A quotation had been received from Wicksteeds for £3916 for the uplift, cleaning and replacing of the rubber tiles. It was thought this price was high and it was suggested that replacing the tiles with wet pour may be cheaper so it was agreed to obtain an alternative price from Wicksteeds and Hemswell Contractors.

**e) Min 72d East Midland In Bloom Results**

It was noted that Silver Gilt had been awarded together with a Judges Award for the Nature Reserve. It was also noted that the only negative comments had been regarding the grass cutting by North Lincolnshire Council and North Lincolnshire Homes. It was agreed to send these comments to Neighbourhood Services and North Lincolnshire Homes.

**f) Min 73b School Time Parking**

The Clerk reported that there had been no response from NLC. Councillor Foster reported on a recent meeting with NLC officers and advised that a 20mph zone is currently being implemented and also that a trial scheme at Gunness & Burringham school using junior wardens from the school, backed with parking enforcement by the police and NLC, may also be considered for Messingham but that restricted parking will be implement if the trial fails. He also reported that Ian Jickells and Gareth Denovan have agreed to attend a future meeting to discuss the issues directly. It was agreed to ask them to attend the November meeting. It was noted that the Walk to School plan and not been implemented by the school and was agreed that it is essential that the school supports and encourages the trial.

**g) Min 73e Chestnut Drive Snicket**

Response from Neighbourhood Services advising that the snicket is the responsibility of North Lincolnshire Council and will be dealt with accordingly.

**h) Min 68c Floodlight Damage**

It was noted that a response has not been received to date. It was agreed to contact Lytec again to request their proposals.

**80. MINUTES OF ALLOTMENT ADVISORY COMMITTEE 16<sup>TH</sup> September 2013**

The minutes were circulated to all members prior to this meeting. They were agreed to be a true record, adopted and duly signed by the Vice-Chairman in the chair.

**a) Matter Arising****Min 417b Best Kept Allotment Competition**

Councillor reiterated his suggestion that a Best Newcomer/Most Improved Prize be awarded annually. This was agreed and a prize of £20 also agreed. Councillor Foster then proposed that a retrospective prize be awarded to the tenant of Allotment 11a who has achieved excellent results in the short time that she has been a tenant. It was agreed to award the prize from the current Chairman's Allowance.

**81. ACCOUNTS****a) Passed for Payment:**

1. Mrs J Walker – Clerk's salary (cheques 1 <sup>st</sup> November)	£992.10
2. Mrs K Hall – play area attendant	130.05
3. E G East – handyman	120.43
4. D Jacklin Ltd – mole control	72.00
5. Messingham Village Hall – monthly rent	226.00
6. Veolia ES – grass cutting August/September	1352.74
7. Kyanite Consulting Ltd – web hosting fee	120.00
8. PKF Littlejohn – annual audit fee	360.00
9. Digitech Business Equipment – photocopier copy charge	29.50
10. J W Green – 4 x signs	98.50
11. Petty Cash – inc. bugler £30	100.00
12. Anglian Water – Butterwick Road allotments	80.17
13. Npower – memorial electricity	26.42 direct debit
14. Npower – Holme Meadow electricity	10.12 direct debit

**b) Monies Received:**

1. SDPOC – Holme Meadow hire	260.00
2. Yorkshire Bank – Fixed Deposit Interest	327.69
3. Yorkshire Bank – Deposit account interest	0.06
4. N Poole – Freedom of Information copy charge	2.00 cash

**c) 2013 Audit**

The Clerk reported that the annual audit had been completed with no comments or areas of concern. It was noticed that the Conclusion of Audit had been posted on the notice board.

**d) Internal Audit 2014**

Correspondence received from Alan Johnson advising that he would no longer be available to carry out the internal audit. He recommended Mr Richard Dixon as a replacement. A letter of introduction was also received from Mr Dixon. It was agreed to accept Mr Dixon as auditor subject to the cost of the audit.

**82. PLANNING****a) Planning Applications before NLC:**

- 2013/1121 – 1126 (inclusive) North Lincolnshire Homes – Brigg Road, Butterwick Road and Temperance Avenue – application of external wall insulation. NO OBJECTION
- 2013/1142 North Lincolnshire Homes – 56 & 58 Butterwick Road – application of external wall insulation. NO OBJECTION
- 2013/1259 Sword, Greystones, 49 Northfield Road – erect single storey extension and detached garage. NO OBJECTION

**b) Planning Decisions by NLC:**

- 2013/0925 Driffill, 44 Eastfield Road – erect conservatory. APPROVED
- 2013/0898 Lloyd, 24a High Street – change use from TV repairs shop to beauty salon. APPROVED
- 2013/0702 Kenyon, Budleigh House, Messingham Ings Road – retain non-illuminated sign. APPROVED

**83. CORRESPONDENCE**

- a) NLC
- Advice of road reconstruction – Black Bank.
  - Kieradan Park – update of legal situation. *Councillor Foster declared his interest as a witness in this case.*
  - Notice of Intention to Pass A Resolution to Adopt Part ii of the Local Government (Miscellaneous Provisions) Act 1976 – re. hackney carriage and private hire vehicles.
  - Parish Salt Orders 2013 – agreed to order one tonne. It was also agreed to confirm permission to store in the barn from the Wise Owl Nursery.
  - Openness and Transparency on Personal Interests.
  - Roy Hindmarsh – speed data for Northfield Road – circulated and noted.
- b) ERNLLCA - Newsletter
- c) HWRCC – Notice of AGM 6<sup>th</sup> November; Trustee Vacancies notification.
- d) MR & MRS B SHAW – Thanks for Best Kept Garden prize.

**84. VILLAGE COMPLAINTS**

- a) ASHBERRY DRIVE – No 3 streetlight leaning – noted that wood has been applied by persons unknown.
- b) ASHBERRY DRIVE – damaged tree needs removing.
- c) HIGH STREET – Councillor Wright commented on the tidiness and lack of litter on the High Street outside the shops.
- d) DOG FOULING – Park Street, Benson Close and Briggate Drive
- e) WENDOVER ROAD – grass verges poorly cut. Noted that cars regularly parked on the grass verges between No's 39 & 43 hinder the grass cutting.

- f) BRIGG ROAD – Hedge needs reducing on the North side.
- g) BRIGG ROAD – Cars parking near the village sign giving concern for the pipes laid in this area.

**85. OTHER BUSINESS**

- a) REMEMBRANCE SERVICE – The Clerk reported that arrangements are in hand for Sunday 10<sup>th</sup> November.
  
- b) CHURCHYARD DRAINAGE – Councillor Elsome gave an extremely informative presentation of the work carried out to date. It was noted that a large quantity of topsoil is needed to fill the trenches and it is hoped that this will be available from the MUGA project. It was agreed that Phase 3 is to be in the 2014/5 budget but that it would be expedient to carry out the work as early as possible. It was agreed to place on the agenda of the next meeting to authorise payment from the current budget.

THIS CONCLUDED THE BUSINESS OF THE MEETING