

Minutes of **Parish Council** meeting held on Monday **11<sup>th</sup> July 2016** in Messingham Village Hall commencing at 7.15pm.

**PRESENT:** Councillors N Poole (Chair), Mrs B Todd, W Elsome, M Proctor, A Holmes, K Sylvester, J England, J McKellar Main, A Clark, Mrs G Sherwood (left the meeting at 8.00pm), Mrs J Briggs & P Wright; Mr M Shorland representing Sibelco UK; four members of the public and the Clerk.

#### **PUBLIC FORUM**

Mr I Lee addressed the meeting in respect of his objections to Planning Application 2016/891 as the next door neighbour of the applicant. His objections included: the dimensions being outside the published guidelines; proposed extension being out of keeping with other properties; possible damage by builders vehicles on block paved shared drive ; and previous drainage issues under the proposed extension.

#### **46. APOLOGIES FOR ABSENCE**

Received from Councillors T Foster & Mrs P Skelton.

#### **47. INVITED GUEST SPEAKER – Mr M Shorland, Sibelco UK.**

Mr Shorland addressed the meeting to outline the proposed extension to Messingham Sand Quarry on Brigg Road. The main impact of which will be a significant increase in HGV vehicle movements i.e. an additional 16 HGV's per hour between the main site and the extension site for 10-12 week periods 2/3 times a year for 3-4 years. Concerns from Councillors included driver delay; the existing poor state of the road edges; cleanliness of the road; and the current flooding issues on this stretch of road as yet unresolved.

#### **48. CASUAL VACANCY**

Candidate Mrs Patricia Hunt was proposed and seconded for co-option to the Parish Council and unanimously approved.

#### **49. DECLARATIONS OF INTEREST**

Cllr. J McKellar-Main – Accounts payment to himself – Personal & Prejudicial interest.

#### **50. POLICE MATTERS**

a) A recent break in of a vehicle on West Green was noted to have been reported to the police.

#### **51. MINUTES OF LAST MEETING 13<sup>th</sup> June 2016**

The minutes were circulated to all members prior to this meeting. They were agreed to be a true record and duly signed by the Chairman

#### **52. MATTERS ARISING**

##### **a) Min 35b/1 Office Space**

The Clerk reported that a meeting had been held with representatives of the Village Hall committee and suggestions discussed to accommodate an office for the Parish Council. The clerk also reported that she had visited the Library and inspected the potential office space and had made further enquiries with the Library Service for their approval of the suggestion.

##### **b) Min 35c MUGA Noise Complaint**

Response received from Wicksteed Leisure who have taken over the original installation company, PPL, with suggestions for possible cause of the problem. It was agreed to contact Wicksteeds to ask for a representative to inspect the fencing. The Clerk reported that a response had been received from NLC Environmental Health to advise that the complainant should contact them direct for noise monitoring.

- c) **Min 35f Co-op Sign**  
Response from Highways advising that the sign cannot be temporarily removed while an application is being determined. It was noted that retrospective planning permission has been applied for and that objections can be made.
- d) **Min 38d/6 Internal Audit**  
The Clerk reported that she had made an error in relation to the entry in Box 9, the total for the Asset Register not having been amended prior to audit. It was noted that the discrepancy total is £5.00 for the £1 per land holding valuations.
- e) **Min 40g 6 High Street**  
Noted that the enquiry for the bricks used on this property is ongoing with Planning.
- f) **Min 40i Publication of Public Notices**  
Response from ERNLLCA advising that a Parish Council has no duty or responsibility to advertise decisions on 'forfeiture' once confirmed by the Monarch.
- g) **Min 40j Cross Tree Road Name Change**  
Advice that Royal Mail have now readdressed all addresses to Cross Tree Lane and that the statutory authorities have also been informed. New nameplates to be agreed with Highways.
- h) **Min 41 Village Complaints**  
Response from Highways as follows:
- Min 41a – Wendover Road – pot hole repaired 14.6.16
  - Min 41b – Danby Road – overhanging hedge to be inspected
  - Min 41d – Cross Tree Lane – grass cutting to commence 20.6.16 – noted that a neighbour had cut the grass outside no. 3.
  - Min 41g – West Green – willow tree to be pruned back
  - Min 41h – Briggate Drive/School Drive junction– to be inspected.

53. **MINUTES OF ALLOTMENT ADVISORY COMMITTEE 20<sup>th</sup> June 2016**

The minutes were circulated to all members prior to this meeting. They were agreed to be a true record, adopted and duly signed by the Chairman.

**Matters Arising**

**Min. 517a Security Measures** – The recommendation for locking the Butterwick Road access gate was discussed and agreed in principle but it was proposed and agreed (6 votes to 5) that a pedestrian gate should be provided.

54. **MINUTES OF PERSONNEL & FINANCE COMMITTEE 4<sup>th</sup> July 2016**

The minutes were circulated to all members prior to this meeting. They were agreed to be a true record and duly signed by the Chairman.

**Matters Arising**

**Min 45 – Advertising** – It was agreed to also place an advertisement on the North Lincolnshire Council website. Councillor McKellar Main advised that he had not spoken to the Scunthorpe Telegraph to date.

55. **ACCOUNTS**

a) **Passed for Payment:**

*Councillor McKellar Main left the room prior to discussion*

- |    |                              |               |
|----|------------------------------|---------------|
| 1. | Salaries & wages             | £1463.49      |
| 2. | D Jacklin Ltd – mole control | 84.00 online  |
| 3. | Messingham Village Hall      | 226.00 online |

4.	Npower – Memorial electricity	32.86 d/debit
5.	Npower – Holme Meadow electricity	70.56 d/debit
6.	Glendale Countryside – grass cutting June*	1571.12 online
7.	J McKellar Main – Repay for O2 phone credit (MUGA phone)	10.00
8.	Holme Hall Golf Club – hire of slitter for Holme Meadow	75.00
9.	P Barrowcliff – Allotment deposit refund	25.00
10.	HMR&C – Quarterly PAYE	518.03
11.	Messingham Village Hall – precept grant	2500.00
12.	Messingham Playing Field – precept grant	1250.00
13.	Messingham Methodist Church – precept grant	1500.00
14.	Scunthorpe Lawnmowers Ltd – repair	35.40
15.	Digitech Business Equipment – photocopy costs	41.90 online
16.	Mrs J Walker – repay for postage stamps	16.60 online

\* Noted that the May invoice for Glendale Countryside had not been received despite a request by the Clerk. Agreed not to pay between meetings on this occasion.

**b) Monies Received:**

- |    |   |         |
|----|---|---------|
| 1. | Messingham Junior FC – Summer Tournament fee                    | £100.00 |
| 2. | Scunthorpe Road Running Club – donation for use of Holme Meadow | 30.00   |

**c) Bank Reconciliation**

The bank reconciliation to 30<sup>th</sup> June 2016 was circulated to all members and accepted.

**d) Budget Summary**

The budget summary to 30<sup>th</sup> June 2016 was circulated to all members and accepted. There were no questions.

**56. PLANNING**

**a) Planning Decisions by NLC:**

- 2016/679 Fardell, 21 Brigg Road – two storey rear extension & raise ridge to facilitate loft conversion. APPROVED
- 2016/314 Gouldthorp, Grange Park Aquatics, Butterwick Road – change of use to form a petting zoo, associated parking, access and cafe. APPROVED

**b) Planning Applications before NLC:**

- 2016/867** Lincolnshire Co-operative, High Street – Advertisement – retain a totem sign. OBJECT to current location as it is too close to the road and therefore a danger to the highway, restricting the view from the West from Wendover Road junction.
- 2016/891** Lewis, 35 The Meadows – erect two storey side extension and a single storey rear extension. OBJECT due to overdevelopment of the site; a change to the existing street scene; and loss of light to a neighbouring property.
- 2016/957** Withers, 19 Brigg Road – raise ridge height to facilitate additional living accommodation, erect two storey rear extension and erect replacement double garage. OBJECT based on the increased ridge height being detrimental to the street scene.

**57. CORRESPONDENCE**

- NLC Playground Inspection Report – minor issues reported but agreed to ask Wicksteeds to inspect and repair as necessary.
- ERNLLCA Newsletter; Resolutions to the 2016 AGM
- MRS J LEVITT – Re. Parish Council expenditure. It was noted that: 1) the reserves held by the Parish Council are necessary for unforeseen emergency expenditure and are at the approved level;

2) That the level of administration costs represent good value for a village the size of Messingham and that the thoroughness of the annual audit would be likely to indicate any unnecessary spending ; 3) in respect of payments made for the village hall it was noted that the current level of financial support for the volunteer led village hall is likely to be far less of a burden for the local council tax payer than it would be if the village hall was owned and maintained by the parish council.

- d) UNITE UNION – SCUNTHORPE STEELWORKS BRANCH – Statement re. the leadership of the Labour Party. Noted.
- e) POST OFFICE – Notification of temporary closure of Messingham Post Office during refurbishment works.

#### 58. VILLAGE COMPLAINTS

- a) MANLEY COURT – Fencing reported to be damaged and the flowerbeds in poor condition. Agreed to report same to ONGO.
- b) MANOR FARM ESTATE - Grass cutting reported to be very poor on both the open spaces and the verges. The Chairman stated that NLC are currently implementing improvements to the grass cutting service but that the recent wet weather had caused timing issues.
- c) WENDOVER ROAD – Rear of shops reported again for the untidy state. The Clerk reported that she had written to the Nisa Store but had received no reply to date.
- d) HOLME MEADOW – *Councillor England declared his personal interest as Show Committee member.* Metal rods reported to have been left on the field prior to the show plus goal post holes not filled in by MJFC. Agreed to write to MJFC to emphasise the need for stricter controls for public safety.

#### 59. OTHER BUSINESS

- a) PARISH COUNCIL SIGNS – noted that the Clerk’s details are currently listed and will need to be changed when she retires. It was agreed to audit all the signs for the changes needed. It was also agreed that a dedicated mobile phone number for the Parish Council should be used as the contact number.
- b) DOG FOULING CAMPAIGN SIGNS – It was agreed to install the signs at Holme Meadow, the Allotments, the Churchyard, the Playing Field and the School. The bin stickers to placed where deemed appropriate.

THIS CONCLUDED THE BUSINESS OF THE MEETING