

Minutes of the **Parish Council** meeting held on Monday **10th October 2016** in Messingham Village Hall commencing at 7.15pm.

PRESENT: Councillors N Poole (Chair), Mrs B Todd, K Sylvester, J McKellar Main, M Proctor, Mrs P Skelton, Mrs J Briggs, A Clark, Mrs P Hunt & Mrs G Sherwood; five members of the public, and clerks.

PUBLIC FORUM:

Mr Radford – addressed the members present to query the following:

- Use of the library for the new Clerk
- The salaries listed on the agenda – the Clerk responded that this figure was all salaries/wages and not just the clerk.
- Village hall committee meeting not being open to the public and suggesting that the parish council representative should report back to the following parish council meeting.
- Lack of publicity for the village hall AGM meeting in September

Mrs Lewis – commented on the planning permission given re. PA/2016/1393 61 Butterwick Road.

93. APOLOGIES FOR ABSENCE

Received from Councillors T Foster, J England, W Elsome and P Wright.

94. DECLARATIONS OF INTEREST

- a) PA/2016/1267 All councillors with the exception of Mrs P Hunt declared a personal interest having served with the applicant as a former parish councillor.

95. POLICE MATTERS – None

96. MINUTES OF THE LAST MEETING 12th September 2016

The minutes of the last meeting were circulated to all members prior to this meeting. They were agreed to be a true record and duly signed by the Chairman.

97. MATTERS ARISING

a) Min 84a Library/Office Space

A site visit was made to the library by the Chairman and both Clerks but it was apparent that the library service preference was for library opening times only. The new clerk, Mrs Black has confirmed that she prefers to work from home for the foreseeable future.

b) Min 84b MUGA Noise Complaint

Quotation received from Wicksteeds for the supply and fitting of replacement clamps for the MUGA as well as for the supply and fitting of bearings to the 'twisters' and for a replacement platform on the roundabout in the play area – total quote £1095 ex VAT. The Clerk advised that the platform for the roundabout is not required at this time and a revised quote had been given for £791. Councillors commented that the MUGA should be subject to warranty conditions and it was agreed to ask for a representative to meet on site to discuss this.

c) Min 84c Allotment Pedestrian Gate

Noted that the pedestrian gate had been fitted. Email also noted from Councillor England to request that the area to the pedestrian gate be strimmed back and surfaced with tarmac planings. It was agreed that Councillor England should meet the tenant of the plot adjacent to the gate on site to discuss this further.

d) Min 85a/2 Holme Meadow Dyke

The Clerk reported that Mr Ross is scheduled to carry out the annual hedging and dyking shortly and when this is done the handyman will complete the drain outlet extension work.

- e) **Min 85a/3 & 4 Holme Meadow Weed Spraying Etc**
Noted that the order has been given to Glendale for this work.
- f) **Min 88/2 Land Valuations**
The Clerk reported that a draft report had been received from DVS Property Specialists which is to be forwarded to the solicitors to complete the land registration. She also commented that she needs to take advice with regard to the Asset Register valuations with the auditor/ERNLLCA.
- g) **Min 88/7 Remembrance Day**
Noted that the Street Closure form has been submitted and approved in principle. The Chairman advised that confirmation is awaited regarding police cover.
- h) **Min 89d Telephone Kiosk Northfield Road**
The Clerk reported that the kiosk is owned by the Community Heartbeat Trust. She also reported that she had written to them to advise of the poor state but had received no reply to date.
- i) **Min 85f Bench Enquiry – Northfield Road**
Noted that Mr Holmes and family have confirmed their agreement to pay for the refurbishment of the bench as quoted by NLC. Order now placed.
98. **MINUTES OF PLANNING COMMITTEE 19th September 2016**
The minutes of the meeting were circulated to all members prior to this meeting. They were agreed to be a true record and duly signed by the Chairman.
99. **MINUTES OF ALLOTMENT ADVISORY COMMITTEE 19th September 2016**
The minutes of the meeting were circulated to all members prior to this meeting. They were agreed to be a true record and adopted. The minutes were duly signed by the Chairman.
- a) **Matters Arising**
1. Min 521b – Tarmac Planings
Noted that the tarmac planings have been delivered *see accounts payment for Stoneledge*
 2. Min 525b – Allotment 2b
Correspondence received from the tenant's daughter to complain of the heavy handed attitude to her father's allotment condition. It was noted that the tenant is elderly but currently has two plots. It was agreed to ask Councillor Foster to talk to the tenant in the first instance.
100. **ACCOUNTS**
- a) **Annual Audit**
The completion of the Annual Audit noted with no comments for consideration. The Clerk was thanked for another successful audit.
- b) **Passed For Payment:**
- | | |
|---|----------------|
| 1. Salaries & Wages | £1827.59 |
| 2. D Jacklin – mole control | 84.00 online |
| 3. Messingham Village Hall – monthly rent | 226.00 online |
| 4. North Lincolnshire Council – flowerbed maintenance/play area insp. | 3781.82 online |
| 5. PKF Littlejohn – annual audit | 360.00 online |
| 6. Stoneledge – tarmac planings for allotment road | 355.20 online |
| 7. Quibell Fabrications – pedestrian gate on allotments | 174.00 online |
| 8. Npower – Memorial electricity | 29.96 d/debit |
| 9. Npower – Holme Meadow electricity | 61.73 d/debit |
| 10. B W Ross – allotments ground maintenance | 60.28 |
| 11. HMR&C – Quarterly PAYE | 601.63 |

| | |
|--|----------------|
| 12. Glendale Countryside – grass cutting – September | 1446.05 online |
| 13. Glendale Countryside – play area weed spraying | 30.00 online |
| 14. HWRCC – Annual subscription | 25.00 |

b) Monies Received:

| | |
|---|--------|
| 1. SDPOC – Holme Meadow Hire | 275.00 |
| 2. B W Ross – Autumn collection for smallholding rent | 307.50 |
| 3. Yorkshire Bank – deposit account interest | 0.06 |

c) Bank Transfer

The Clerk recommended that a transfer of £20,000 be made from the current account into the Cash Management Account as a temporary measure before a Fixed Deposit account is set up. This was agreed.

101. PLANNING**a) Planning Decisions by NLC:**

1. 2016/1189 Taylor, 22 Holme Lane – single storey extension to rear APPROVED
2. 2016/1393 Wraith, 61 Butterwick Road – new access from Butterwick Road and car port APPROVED
3. 2016/1332 Northern Powergrid, Well Street & Temperance Avenue – erect aerial bunched conductor. APPROVED

b) Planning Applications before NLC:

1. 2016/1267 Caley, 33 Church Street – retain an extension – amended plans. NO OBJECTIONS
2. 2016/1557 Kershaw, Clevedale, Brigg Road – erect a replacement garage. NO OBJECTIONS
3. 2016/1518 Northern Powergrid, Northfield Road – erect aerial bunched conductor. NO OBJECTIONS.

102. CORRESPONDENCE

- a) NLC Sheena Alexander – advice that the pot holes on Highgrove are scheduled for repair.
- b) ERNLLCA 1. Newsletter ; 2. District Committee Meeting 13th July. Noted
- c) SCAWBY PARISH COUNCIL – Invitation to Civic Service 20th November. Noted that Councillor Foster will be attending as Mayor of North Lincolnshire.
- d) C DAVIDSON Reference Land Registry applications. Noted that the valuations have been carried out. The Clerk reminded members that the land registry applications do not include the parish sand pit at Black Bank as it was agreed that the cost for this was prohibitive. It was agreed to make further enquiries with regard to registration of the parish sand pit.
- e) HWRCC Annual subscription.
- f) UNKNOWN Unsigned letter received but not considered.

103. VILLAGE COMPLAINTS/COMPLIMENTS

- a) BRIGGATE DRIVE/SCHOOL DRIVE – poor state of road near the school. Noted that this has previously been reported but nothing done to date. To be followed up.
- b) HALL RISE/HALL VIEW/LEA GARTH – weeds growing through paved road areas. Refer to NLC.
- c) ASHBERRY DRIVE – dead tree noted. Refer to NLC.
- d) TEMPERANCE AVENUE – overhanging hedge reported. Noted that this has been reported to NLC.
- e) FLOWERBEDS – Noted that the flowerbeds have been replanted and complimented on their appearance.

- f) DOG WASTE BINS – noted that the bins have not been emptied for over a week. Refer to NLC.
- g) MEMORIAL FLAGPOLE – request from Mr Mountain to fly the ensign for Merchant Navy Day. It was noted that this had already happened but the permission was given retrospectively.
- h) ASHLIN COURT – grass cutting only done once this season; trees need to be trimmed; hedge needs to be trimmed. Refer all to NLC.

104. OTHER BUSINESS

a) VILLAGE BENCH

The suggestion for a bench in the centre of the village was discussed. Concern was raised regarding a possible venue for a gathering of youths. It was suggested that a metal bench/perch may be appropriate outside the library. Refer to NLC.

b) COUNCIL/CLERK TELEPHONE CONTRACT

The new clerk reported that a suitable mobile contract can be obtained for £20 to £30 per month which is cheaper than a dedicated land line. It was agreed that the clerk set up the contract to a maximum of £30 per month.

c) ERNLLCA CONFERENCE

The new clerk expressed a desire to attend the ERNLLCA conference in November at a cost of £85 plus VAT. This was agreed.

d) MEMORIAL BENCHES

The clerk reported that both of the benches at the memorial are in poor repair and uneconomical to repair. It was agreed to obtain prices for new benches for the next meeting.

e) REPRESENTATIVE REPORTS

Further to the comments made in the Public Forum it was agreed to place this matter on the next agenda for discussion.

THIS CONCLUDED THE BUSINESS OF THE MEETING. Meeting closed 8.10pm.