

Minutes of the **Parish Council** meeting held on Monday **13th February 2017** in Messingham Village Hall commencing at 7.15pm.

PRESENT: Councillors N Poole (Chair), Mrs J Briggs, A Clark, W Elsome, J England, T Foster, A Holmes, Mrs P Hunt, J McKellar Main, M Proctor, Mrs G Sherwood, Mrs P Skelton, Mrs B Todd, P Wright

IN ATTENDANCE: Tracey Black, Parish Clerk

Also Present: Mr M Nundy, Community Governance, North Lincolnshire Council
25 members of the public

PUBLIC FORUM

Mrs D Morrison addressed the members regarding a parking issue outside her property on 38 Northfield Road, caused by customers of the beauty salon, Oliver's.

Mr W Maw addressed the members to emphasise his concerns regarding planning application PA/2016/1603. He raised issues regarding noise and light pollution, parking, highways and being LC11 designated land.

Mr Sargeant addressed the members to seek permission to metal detect on Parish Council owned land, farmed by smallholder on Butterwick Road.

Mr Davidson addressed the Ward Councillors regarding consideration to planning conditions.

152. APOLOGIES FOR ABSENCE

Apologies were received from Councillor K Sylvester

153. DECLARATIONS OF INTEREST

Cllr N Poole declared a prejudicial interest as a licence holder for licence application PRM31028

Cllr N Poole – PA/2016/1603 – declared a personal interest, lobbied as NLC Councillor

Cllr Mrs B Todd – Accounts payment for reimbursement – declared a personal and prejudicial interest.

Cllr Mrs B Todd – PA/2017/151 – declared a personal interest as known to the applicant

Cllr A Holmes - PA/2017/151 – declared a personal interest as known to the applicant

Cllr A Holmes – PA/2017/133 – declared a prejudicial interest as near neighbour

Cllr A Holmes – PA/2016/1603 – declared a prejudicial interest as submitted objection to NLC planning

Cllr Mrs P Skelton – PA/2017/130 – declared a personal interest as known to the applicant

Cllr Mrs G Sherwood – PA/2017/130 – declared a personal interest as known to the applicant

Cllr J McKellar Main – PA/2016/1603 – declared a personal and prejudicial interest as objected to application

Cllr T Foster – PA/2016/ 1603– declared a personal interest, lobbied as NLC councillor and known to applicant.

Cllr J McKellar Main – PA/2017/133 – declared a personal and prejudicial interest as known to the applicant

Cllr Mrs J Briggs – PA/2017/78 – declared a prejudicial interest as received a letter from NLC

The Chairman proposed that Planning be brought forward on the Agenda due to the number of public present. Agreed.

154. PLANNING

a) Planning Applications before NLC:

1. *Councillors J McKellar Main and A Holmes left the room prior to discussion*

Correspondence was read out from:

T. Krajnik – applicant

Signature

Date

Mr & Mrs Appleyard & J McKellar Main – objections

2016/1603 Krajnik rear of 68 High Street – conversion of barn and out buildings to create a new wedding venue and bridal suite with associated landscaping and car parking – amended plans: alteration to application site: alterations to access and parking arrangements.

Following discussion it was resolved that the parish council OBJECT to this application amendment for the following reasons;

- In support of residents objections with regard to light and noise pollution - The venue is sat at the top of a housing estate, there will be noise and light nuisance long after the proposed amended closing time of 11.30pm, coming from shuttle buses, taxis, band and musicians, guests talking in the car park and staff leaving much later after clearing up.
- In support of residents objections with regard to parking and traffic issues – There are an unrealistic number of car parking spaces, both for guests attending from outside the area of which the proposed shuttle bus will have little impact, and for staff, as public transport will be unavailable late in the evening. The proposed new parking spaces are close to residential properties. Traffic congestion on the junction of the A159 with Brigg Road, as a result of the increased volume of traffic, along with the likelihood of overspill road side parking both on the High Street and Manor Farm estate gives rise to safety concerns.
- Encroachment of the proposed application on to LC11 designated land to the rear of the development is of great concern.

2. *Councillor Mrs J Briggs left the room prior to discussion*

2017/78 I Robinson – parking area adjacent Ashlin Court – to erect a prefabricated concrete garage. NO OBJECTIONS but to consider access doesn't infringe existing garages.

3. *Councillors Mrs P Skelton & Mrs G Sherwood left the room prior to discussions*

2017/130 Mr & Mrs S Goodchild, 65 The Meadows, prior approval of a household extension
NO OBJECTIONS

4. *Councillors J McKellar Main and A Holmes left the room prior to discussion*

2017/133 T Hutson, 14 Willow Drive, to retain the change of use of former agricultural land to garden land. Agreed to obtain clarification on planning status before a decision is made

5. 2017/151 Mr & Mrs Fisher, Allerton Lodge, 14 Wendover Road – to erect ten dwellings (including demolition of existing bungalow) – Councillors discussed the application and resolved to OBJECT for the following reasons;

- Too high density for the size of the site
- Loss of amenity for the residents of adjacent properties, due to the loss of light and privacy from overlooked proposed dwellings in an area of bungalows
- Insufficient parking spaces – only provision for one vehicle per property, anymore would cause congestion in the surrounding area
- Safety concerns regarding the access and egress on to Wendover Road.

The meeting was suspended while the majority of the public left the room.

155 INVITED GUEST – Mr Nundy, NLC – re. Holme Parish

Mr Nundy addressed the meeting to outline the current community governance review by North Lincolnshire Council, of eight Town councils and Holme Parish. Holme Parish of 45 properties and 90 electorate was formally dissolved on 31 March 2016. There are no assets, Bank balance £0, no standing orders and no application for precept funding. There is presently one annual 'interested

Signature

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residents meeting', which they wish to dispense with and be allocated and absorbed into another Council with effect from 1 April 2018. The parish of Holme includes Twigmoor and Raventhorpe. Mr Nundy suggested maps be drawn up to clearly show the boundaries of Holme and Messingham Parishes.

156. POLICE MATTERS

None – Cllr J McKellar Main to chase the crime report and the clerk to circulate

157. MINUTES OF THE LAST MEETING 9TH January 2017

The minutes were circulated to all members prior to the meeting. An amendment was made to Min 144c West Green should read East Green in the Village complaints. Following the amendment the minutes were agreed to be a true record and duly signed by the Chairman.

158. MATTERS ARISING

a) Min 140b Kealholme Road Open Space lighting

A quote received from NLC for £4779.07 inc.VAT for the installation for a single connection to a centrally located lighting column. Additional trenching/cablings works to other columns would still be required to illuminate the footpaths to current lighting standards. Resolved to defer discussion until the next council meeting.

b) Min 140e Co-operative store verge work

The clerk reported work undertaken by NLC, verge posts had been installed and the vehicle damage repaired.

c) Min 140f 7b High Street Blocked gully

Response from NLC work ticket raised but due to location requires Traffic Management. It was noted this work has not yet been done.

d) Min 140g Manley Court

The clerk reported work was complete. Ongo had replaced the damaged posts and chain fencing.

e) Min 140j Holme Meadow Drain ends

Work due to be completed in the next two weeks by the handyman and B. Ross.

f) Min 140k Village Bench proposal

Following a site visit NLC propose siting new bench outside the Indian restaurant on Wendover Road. It was suggested that seats/shops/takeaways and youths at night could lead to antisocial behaviour. It was resolved to arrange a further meeting when available Councillors would attend to discuss alternative sites. It was noted that a resident had shown interest in funding the bench in memory of her late husband.

g) Min140l Holme Meadow deep spiking

Glendale confirmed deep spiking work had been completed and the invoice had been paid.

h) Min 141b D Jacklin, Mole control

The clerk had spoken to Mr Jacklin who advised that mole activity was a widespread problem. Mr Jacklin is currently awaiting certification required by new legislation for the purchase of products. In the meantime traps are being used. Mr Jacklin advised that he would be evaluating the viability of this service.

i) Min 144d Ashberry Drive – Dead Tree

Report from NLC, Arbour team requested to remove tree – Noted had not been removed

j) Min 144e West Green/School Drive snicket

Response from NLC request raised for team to clean – noted work not been carried out

k) Min 144g Eastfield Road snicket

Report from NLC request raised for team to clean – noted work not been carried out

l) Min 144h Wendover Road sinking drains and footpaths

The clerk reported that Sheena had been unable to locate – it was resolved that Cllr. Mrs Skelton would advise the clerk of the exact locations.

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- m) **Min 144j Twigmoor side road/Brigg road, flooding blocked drain**
Response from NLC enquiry to drainage team regarding any planned remedial works
NLC also reported flooding on the bend of Brigg Road to the team
- n) **Min 144k Telephone Box overgrown by vegetation**
The clerk reported having spoken to Community heartbeat trust-redundant telephone kiosks were purchased from BT for £1 and to hold in trust for the benefit of the community. It was resolved to make arrangements to purchase the telephone box for £1, consideration would then be given to its future.
- o) **Min 144m Stather Hill Path slippery path**
Response from NLC path inspected – noted work not yet been done.
Reported current road works on Butterwick Road have signs on Stather hill path.
- p) **Min 144n Briggate Drive street light missing nos.24-24**
Response from NLC passed to lighting team
- q) **Min 144o Briggate Drive/School Drive poor road surface**
Response from NLC – placed on wish list
- r) **Min 144p Wendover Road pot hole near Doctors surgery**
Response from NLC, work ticket has been raised.
- s) **Min 145c Memorial timer**
Clerk reported Mick Wright to carry out the work when weather permits.
- t) **Min 122d Messingham Lane, East Butterwick poor road condition**
Response from Highways NLC, enquiry logged and number received. The clerk reported that work has commenced on the hole near Bonito Farm.

159. MINUTES OF THE EXTRAORDINARY MEETING 16TH January 2017

The minutes were circulated and to all members prior to the meeting. They were agreed to be a true record and signed by the Chairman.

- a) Matters arising
Public form – Mr Radford – planning applications in the library.
The clerk had replied, to confirm plans were placed in the library following the meeting of consideration of the application.
A further request had been received from Mr Radford prior to the planning meeting- Reply sent advising planning was the responsibility of NLC, plans are available to view on NLC website and assistance can be given at the council offices. NLC operate a paperless system. Messingham parish council will continue to place a hard copy in the library after the meeting, whilst they continue to be printed.
- b) Min 149a-PA2016/2033 – NLC procedure for notifying neighbouring properties.
NLC planning procedure is to notify property owners that border the red edged site of any proposed development.

160. MINUTES OF THE PLANNING MEETING 30TH January 2017

The minutes were circulated and to all members prior to the meeting. They were agreed to be a true record and signed by the Chairman.

- a) Matters arising
Public Forum – Mr Davidson Freedom of Information request – The clerk reported response sent to advise a letter had been received from the Solicitors advising that it is expected to be a further 6-8 weeks before completion of the land registration.

Signature

Date

161. ACCOUNTS**a) Passed For Payment:**

1.	Salaries & Wages	1280.48
2.	D Jacklin – mole control	84.00 online
3.	Messingham Village Hall – monthly rent	282.50 online
4.	Three.co.uk – mobile contract clerk	25.07 dd
5.	NLC-supply of winter bedding	699.60 online
6.	NLC-Jet washing play area	1008.00 online
7.	Symes Baines Broomer-interim invoice-land registration	907.00 cheque
8.	Anglian Water-Allotments	20.26 dd
9.	Anglian Water – Allotments	20.26 dd
10.	Anglian Water – Holme Meadow	8.34 dd
11.	BT-J Walker final bill	28.76 dd
12.	Digitech-photocopier	37.81 online
13.	SLCC – ILCA on line training course	118.80 online
14.	Scunthorpe Lawn mowers-service lawnmower/2 strimmers	164.28 online
15.	B Todd-flowers-leaving gift J Walker	35.00 cheque

b) Monies received

S Gats – 2 History books	6.50
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It was resolved that the payments be approved.

162. CORRESPONDENCE

- a) ERNLLCA - Newsletter - circulated by email and noted
- b) Royal Garden Party – lucky draw winners from Market Weighton Town Council and Leven Parish Council
- c) Appeal for village/town photographs for their website – requested and noted
- e) NLC – list of forthcoming meetings – noted – to be placed on village notice board
- f) NLC – Declaration of interest form – updated version received – circulate by email to Councillors
- g) Ridge Ward Councillors – none received
- h) Symes Baines & Broomer Solicitors – update on Land Registration – response expected to be 6-8 weeks, interim invoice received Min 160a)7
- i) Village Hall committee – request for a free standing litter bin – price obtained from NLC and forwarded to Village Hall committee.
- j) Kirton Lindsey Town Council – Mayors Charity Dinner – 18 February 2017 – circulated and noted.

163. To consider Holme Parish – as per presentation from invited guest Mr Nundy, NLC

Cllr Poole proposed postponing discussion until boundary maps had been received. Moved and AGREED.

164. To consider PRM31028 licence application amendments

Cllr Poole (Chair) left the room prior to discussion – Cllr McKellar Main (Vice Chair) to chair this item.

Unauthorised interjection from a member of the public claiming the vice Chair was unable to chair as a serving policeman. This was refuted by the other Councillors. Cllr McKellar Main stepped down and Cllr Foster chaired the item. Cllr J McKellar Main did not participate.

Amendment to time of playing music on Sundays to 16:00hrs, considered and resolved **No objection**

Signature

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- 165. To consider proposed diversion to footpath 203/206**
Resolved **No objection**
- 166. To consider road traffic regulation order – Wendover Road**
The existing parking regulation restrictions on Wendover Road have little or no enforcement. Court costs often prohibit enforcement. Cllr Poole proposed the consideration of a Traffic Regulation Order – regulatory zone signs would be displayed on entry to the village. It was moved, seconded and voted unanimously to proceed with this process.
- 167. To consider a complaint from resident regarding parking outside 38 Northfield Road**
Letter of complaint received from Mrs Morrison regarding inconsiderate parking outside her home and neighbouring property, by visitors to 'Oliver's' beauty salon. Resulting in dangerous access and egress onto the A159.
A complaint had also been received from Mr Davidson noting parked traffic on the A159 following the opening of the new Farm Shop, and ensuing traffic chaos.
The two issues were considered and resolved to refer to Ian Jickells, Highway and Traffic Management, NLC for investigation and recommendation.
- 168. To resolve a request in respect of metal detecting**
Request received at last meeting for permission to metal detect on Butterwick Road small holding land, owned by the Parish Council. It was resolved to agree with condition the tenant is agreeable.
- 169. To consider the adoption of Child Protection policy**
Advice received from ERNLLCA regarding necessity for a safe guarding policy. Strictly speaking a parish council has no need for a policy; however as providers of a play area and MUGA the council does have contact with children. A sample policy was supplied. It was considered and resolved to implement a safe guarding policy, Cllr Mrs Hunt was suggested as a coordinator. Clerk to confirm with ERNLLCA this policy is the most appropriate for Messingham Council to adopt. The clerk advised safe guarding courses are available from VANL and N Lincs rural safe guarding children's board.
- 170. To consider playing field access road quotation**
Advice received from ERNLLCA regarding spending of public funds to improve a privately owned access road. The council has no power to maintain a private road. Funding would be reliant on meeting the criteria of Local Government Act 1972, section 137. It was proposed and resolved to obtain written authority from the land owner prior to consideration.
- 171. To consider website accessibility update**
ERNLLCA recommend Councils have direct access to own website, to enable submissions and removal of information. Kyanite advised in addition the website requires an update to become compatible with some mobile devices. Quotation received of £110 plus VAT. It was resolved to update the website to the new responsive design.
- 172. To consider renewal of contract for grass cutting**
It was resolved to grant the 2017 grass cutting contract to Glendale. It was agreed that a request be made to obtain a method statement and a copy of their liability insurance
- 173. To consider quotation of zig zag play equipment from Wicksteeds**
Quote received from Wicksteeds for new Zig Zag of £1706.25 inc VAT. It was considered and agreed to bring the playground maintenance inspection forward to assess the present condition.

Signature

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174. To consider quotation of replacement bench outside Dacefords

Quotation for a replacement recycled bench outside Dacefords was considered. It was resolved to contact the family whose initial intention it was to pay for the refurbishment and plaque, to ascertain their present intentions– Cllr Mrs Briggs to contact.

175. To consider quotation of Holme Meadow Football posts

Messingham football club have supplied two quotations as requested for football goals for pitch 3 (24'x8'). Notification was also received that the goals on pitch 2 are in need of replacement. It was agreed that Cllr Wright arrange a site visit to evaluate the condition of the posts on pitch 2. It was considered and agreed to purchase the goals for pitch 3, and pitch 2 if necessary, from the preferred supplier of the football club.

176. To receive any Village Complaints/Compliments

- a) BRIGG ROAD LITTER PICKING – compliment received – resident for picking up the roadside litter
- b) CHILDRENS PLAYAREA – Compliment to NLC for their quick response to inspection and jet washing, ensuring minimum closure time. Clerk to send letter of thanks.
- c) NEWSAGENT – litter outside the Newsagent
- d) NEW ALLOTMENT GATE – compliment received for the new allotment gate on Butterwick Road.
- e) WENDOVER ROAD – pot hole at the junction of Briggate Drive and Wendover Road
- f) WEST GREEN – traffic parking at School time
- g) NEW FARM SHOP – compliments on the addition of the new Farm Shop in the Village

177. Other business**a) Neighbourhood Planning Information**

The information received from NLC had been circulated prior to the meeting. It was considered and resolved that this item be placed on future agenda. Consideration should be given to a working party.

178. To consider the exclusion of the press and public owing to the confidential nature of the business to be discussed. It was resolved that the press and public be excluded.**a) Staffing matters**

A letter of resignation had been received from the handyman, with effect from 31 March 2017. It was resolved to send a letter of thanks for service to the Council. It was agreed to contact ERNLLCA for a job description and place an advertisement in the Parish Magazine.

THIS CONCLUDED THE BUSINESS OF THE MEETING. Meeting closed at 9.15pm

Signature

Date