

Minutes of the **Parish Council** meeting held on Monday **10th April 2017** in Messingham Village Hall commencing at 7.15pm.

PRESENT: Councillors N Poole (Chair), Mrs J Briggs, A Clark, W Elsome, T Foster, A Holmes, Mrs P Hunt, J McKellar Main, M Proctor, Mrs G Sherwood, Mrs P Skelton, Mrs B Todd, P Wright

IN ATTENDANCE: Tracey Black, Parish Clerk

Also Present: 10 members of the public

PUBLIC FORUM

Mr Radford addressed the members present regarding the listing of planning applications on the meeting notice: Village Hall Agenda item 8e: Northfield Road parking issues along the length of the road.

Mr Swaby spoke to raise his concerns regarding the comments placed on NLC planning website, in respect of his character and reputation.

Mr Till, addressed the members to emphasise his concerns regarding planning application PA/2017/273, being an adjacent neighbour. He raised issues as the application stands regarding the development boundary, street scene, surface water drainage, discharge of foul water, access from A159, road safety, parking spaces and overshadowing.

199. APOLOGIES FOR ABSENCE

Apologies were received from Councillors J England, K Sylvester

200. DECLARATIONS OF INTEREST

Cllr Mrs B Todd-PA/2017/392-declared a personal and prejudicial interest as she is known to the applicant.

Cllr. P Wright-PA/2017/392-declared a personal and prejudicial interest as he is a personal friend.

Cllr. M Proctor-PA/2017/392 –declared a personal and prejudicial interest as he is known to the applicant

Cllr. N Poole-PA/2017/392- declared a personal interest as he is known to the applicant and near residents.

201. MINUTES OF THE LAST MEETING 13th March 2017

The minutes were circulated to all members prior to the meeting. An amendment was made to minute 188a it should read PCSO Horsfall. Following the amendment the minutes were agreed to be a true record and duly signed by the Chairman.

202. CLERK'S REPORT

a) Public Forum

Mr Davidson-interruption of a Parish Council meeting. The Chairman read out the response received from ERNLLCA and Mr Bell, Solicitor, Monitoring Officer NLC. The advice from both was that a member of the public has no right to speak at a Parish Council meeting, and therefore interrupt a meeting. Opportunity for the public to speak is offered during the public forum prior to the commencement of the formal meeting. Any interruption should be dealt with in accordance with standing order procedures.

b) Min 195b – Co-op verge

The clerk reported that in addition to the newly repaired verge being damaged by delivery lorries, a post has now also been damaged. This has been reported to NLC, and they are to replace it.

c) Min 185b – Village Bench on Wendover Road

The Clerk reported that a letter has been sent to the Co-operative store enquiring the possibility of siting a bench outside the store.

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203. POLICE MATTERS/NATS

- a) Crime report received and circulated prior to the meeting.
- b) Cllr A Holmes advised that the crime reported on Manor Farm Close Min 188c was reported and logged.

204. PLANNING**a) Planning Decisions by NLC**

PA/2017/78 – I Robinson, 9 Ashlin Court – to erect a prefabricated concrete garage – APPROVED
 PA/2017/133 – T Hutson, 14 Willow Drive – to retain the change of use of former agricultural land to garden land – REFUSED

Reason – The extended garden area and associated close boarded fencing, has resulted in the domestication of the land and represents a piecemeal erosion of the Area of Amenity Importance. The proposal has had a detrimental impact on the open character of the site and serves to compromise the gap between residential uses contrary to policy LC11 of the adopted Local Plan.

PA/2017/208 – D Winterburn, 11 Leaburn Road – to erect roof extension and alterations - APPROVED

b) Planning Applications before NLC

Councillors Mrs B Todd, P Wright, M Proctor left the room prior to discussions

PA/2017/392 – AE & D Swaby, land north of Thistle Downe, Scotter Road – outline permission for six four-bedroomed detached dwellings and integral garages with appearance, landscaping and scale reserved for subsequent approval. Councillors discussed the application and resolved to OBJECT for the following reasons;

- Highway concerns regarding the safety aspect of the proposed access and egress on to the A159
- Concerns regarding partial development being outside the development boundary
- Drainage concerns, due to the current ineffectiveness of the present open dyke to deal with surface water drainage.
- Street scene – The frontal elevations of three of the dwellings are proposed to face away from the A159, which is not in keeping with the rest of the street.

Cllr T Foster raised concerns regarding the comments about Councillors and residents submitted on the NLC planning website. He drew attention to all present of the Protection from Harassment Act 1997.

PA2017/443 – Mrs & Mrs D Whitaker, 9 Gelder Beck Road – permission to raise roof height to create second-floor living accommodation. It was resolved NO OBJECTION.

PA/2017/473 – Mrs Hansard, 1A Park Street – permission to erect single-storey extensions. It was resolved NO OBJECTION.

c) Planning for information only .

PA/2017/484 – Mr & Mrs W Thorpe, 3 Gelder Beck Road – for determination of the requirement for prior approval of a household extension.

- d) Concerns were raised regarding the erection of a steel structure at the rear of the property at 47 Church Street. Agreed that the clerk contact planning enforcement to investigate.

205. FINANCE**a) Passed For Payment:**

1.	Salaries & Wages	1226.44
2.	D Jacklin – mole control	84.00 online
3.	Messingham Village Hall – monthly rent	226.00 online

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4.	Three.co.uk – mobile contract clerk	21.00 dd
5.	Glendale – Grass cutting	153.16 online
6.	N Power – Electricity playing field	60.71 DD
7.	N Power – Electricity Holme Meadow	75.95 DD
8.	N Power – Electricity Memorial	33.33 DD
9.	ERNLLCA – Planning Day	204.00 online
10.	Humber Merchants – Gloves for Play area/Muga attendant	10.90 online
11.	Heartbeat Trust – Telephone kiosk	1.00 cheque
12.	Armed forces – Armed forces day donation	50.00 cheque
13.	CPRE – Best Kept Village completion	25.00 cheque
14.	Symes Baines Broomer – Interim invoice – Land Registry	1200.00 cheque
15.	HMRC – quarterly PAYE/NI	185.69 online
Monies received		
16.	T Scruton – Allotment deposit	25.00 cheque
17.	W Brown – History Books	9.00 cash

It was resolved that the payments be approved.

b) Bank Reconciliation/Receipts & Payments/Budget Summary

The unaudited year end reports were circulated. Variances were noted, the reports were agreed and signed by the Chairman.

c) Goal Post funding application Min 190h – The clerk reported that the application for funding for the goal posts had been submitted and informed that a decision should be received by the end of April.

d) Play area Inspection Min 190i – The Clerk reported that NLC had completed their inspection;

- i. Slide – areas of corrosion –descal, treat with rust converter
- ii. Rota play spinner – dry bearing – recommend grease up
- iii. Crazy Twist – one unit excessive play in bearing – requires stripping down

The clerk has requested a quotation for the work from NLC and is waiting receipt. It was agreed to give the Chairman and clerk delegated powers to consider and agree the quotation.

e) Glendale – play area grass cutting/strimming Min 198b – The clerk reported a quotation of £30/visit had been received from Glendale. It was agreed that they carry out this work on a weekly basis, until a new Gardener/handyman is in place.

It was noted that the spraying of the playing field was not included in the annual quotation of work. The clerk to contact Glendale to request a quotation.

f) Safe Guarding training Min 191a – The clerk had received the following information;

- i. NLSCB – North Lincs. Safeguarding Children’s Board – advised as there is minimal contact with children their safeguarding awareness booklet along with the adopted safe guarding/child protection policy would both contain adequate information. The workbook is available on their website.
- ii. VANL – Voluntary Action North Lincolnshire – advised being able to run in-house safe guarding training for a donation of £10/attendee.

It was agreed not to arrange training at the present time, and the clerk to distribute the information booklet to the Councillors. It was noted an amendment required to Cllr Hunt’s contact details in the safeguarding policy.

g) Allotment West View entrance gate Min 530a – On inspection Mr Benson reported that the post is set solid in concrete and suggested the fabrication of a new longer bolt. The clerk has arranged for a bolt to be made and will then purchase a combination lock – This was agreed.

h) Allotment small holdings – The clerk has received a complaint from Mr B Ross regarding the ‘run off’ of rain water down the small holding field-plots 28-34-on Butterwick Road. The Chairman and

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clerk have inspected the boundary dyke and determined that work is required to deepen the dyke and reform the bank to repair the rabbit damage. It was agreed to obtain a quotation for the work.

- i) **Pest Control** – Correspondence received from Mr D Jacklin, advising that due to new regulations, future Mole Control would increase from 1st April to £100/visit. Work would be carried out with the use of gas tablets. It was agreed to arrange two visits/month for the next three months, and then evaluate the effect.

206. GENERAL ITEMS OF BUSINESS

a) **Publication Scheme Min 191d**

The clerk reported that the publication is now up to date and circulated prior to the meeting. It was agreed to accept, and this will be placed on the Parish Council website.

b) **Local Plan Min 194b**

It was agreed that due to the length of time required to complete the questionnaire, a separate planning meeting should be arranged.

c) **Symes Baines Broomer Solicitors**

The clerk reported correspondence had been received from the Solicitors advising receipt of the registered titles for the following; War Memorial, Village Hall, Allotments and Holme Meadow. This just leaves the Playing Field outstanding. Interim invoice received.

d) **Asset Register**

The Clerk reported that the Asset register has been updated with the following amendments; Land Registry Title Nos., deletion of Fax machine-no longer in use, deletion of Alarm system at retired Clerk's premises-no longer required, addition of signage at Holme Meadow. These updates were agreed and will be submitted to the Internal Auditor.

e) **Village Hall**

Plans had been received from the Village Hall Committee, for information, of their proposed extension. These were circulated and noted.

f) **Northfield Road Min 191e**

The clerk had received correspondence along with photographs from a resident on Northfield Road regarding ongoing parking issues. Cllr N Poole advised that NLC are in the process of drafting amended plans for parking restrictions. It was agreed that the clerk contact NLC planning enforcement to determine the parking conditions on the original planning application of the Beauty Salon.

207. COUNCILLORS REPORTS

a) **ERNLLCA Planning Day 24th March**

Cllr N Poole reported that he and the clerk had attended the planning conference. It was an informative and worthwhile day. It was suggested that any future planning days should be attended by other councillors.

208. CORRESPONDENCE FOR DISCUSSION/DECISION

None received

209. CORRESPONDENCE FOR INFORMATION

- a) ERNLLCA – newsletter – circulated
- b) NLC – Forthcoming dates – circulated and to be placed on notice board
- c) NLC – Flytipping Home Lane – recent rubbish removed from ditches now removed by NLC, following an allowed time for wildlife to return to their habitat.
- d) NLC -Lincs lotto-launching July 2017. Presentation on 23 May at the Baths Hall. Noted
- e) NLC – Tourism & Events team – Messingham Show application for market stalls. Noted.

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- f) NLC – Workers Memorial Day – 28th April. Noted.
- g) NLC – Grass cutting map of Messingham – circulated for information.
- h) Sheffield Midland to Cleethorpes Railway line – information circulated and noted
- i) Civic Office – Mayor of North Lincs farewell Cream Tea invitation, Friday 12 May at the hospice £3.
- j) Resident – Twigmoor side Road- letter circulated for information
- k) Anglian Water – AWA joins forces with NWG to create Wave – for information

210. VILLAGE COMPLAINTS/COMPLIMENTS

- a) BUTTERWICK ROAD – Compliment on welcoming entrance to the village with daffodil lined verges.
- b) 7b HIGH STREET – Gulley – previously reported – NLC waiting traffic management
- c) WAR MEMORIAL – Floodlights remain on winter timing. Cllr Proctor to adjust.
- d) TWIGMOOR SIDE ROAD – Fly tipping. Due to the number of occurrences it was agreed to contact NLC to enquire about the possibility of CCTV camera.
- e) ASHBERRY DRIVE – Dead tree – Noted numerous requests have been sent to NLC for removal
- f) BRIGG ROAD – parked vehicles on the road outside two property renovations. Agreed to monitor
- g) BRIGGATE DRIVE – Previously reported street light 22-24 still not working. Cllr Poole advised that NLC are presently in transition to LED street lighting.

211. DATE/TIME/VENUE OF NEXT MEETING

- a) The next meeting was confirmed as Monday 8th May 2017 at 7.15pm in the Village Hall, Messingham
- b) The Annual Parish meeting date is confirmed as Wednesday 17th May 7pm in the Village Hall.
- c) Planning meeting confirmed as Tuesday 18th April 2017 at 7pm

212. To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the business to be discussed.

It was resolved that the press and public be excluded.

213. STAFFING MATTERS

Gardener/Handyman Min 198a

It was noted that there had been no suitable applications at the present time.

214. Playing Field Access Road Min 190c

Following discussions it was agreed that the clerk request a quotation to include edging and border work.

215. Service Level Agreement Min 190b

Quotations were considered and it was resolved to award the contract to Andrew Sissons Gardening Services. It was agreed that the Memorial was looking untidy and should be given priority. Consideration to be given to agreeing a price for grass cutting around some of the planting.

THIS CONCLUDED THE BUSINESS OF THE MEETING. Meeting closed at 9:05pm

Signature

Date