

Minutes of the **Parish Council** meeting held in Messingham Village Hall on **Monday 28<sup>th</sup> November 2011** commencing at 7.30pm.

**PRESENT:** Councillors N Poole (Chair), J R Walker, Mrs G Sherwood, Mrs B Todd, J McKellar-Main, M Proctor, J Mountain, G Day, W Elsome, J England, P Wright and T Foster and the Clerk.

**125. APOLOGIES FOR ABSENCE**

Received from Councillors M Caley, R Nixon and Mrs J Briggs

**126. DECLARATIONS OF INTEREST**

1. Councillor N Poole – Bowls Club application for grant aid – personal as member of bowls club
2. Councillor N Poole – Playing field Committee application for grant aid – personal as PC representative to playing field committee
3. Councillor J England – Playing Field application for grant aid – prejudicial as Vice President of the Playing Field committee.
4. Councillor J Walker – Clerk’s Salary & Allowance – prejudicial as husband of the Clerk
5. Councillor W Elsome – Playing Field application for grant aid – personal as trustee of playing field committee
6. Councillor Mrs G Sherwood – Playing Field application for grant aid – prejudicial as treasurer of the Playing field committee
7. Councillor Mrs B Todd – Playing Field application for grant aid – personal as PC representative to playing field committee
8. Councillor J Mountain – Playing Field application for grant aid – personal as member of playing field committee

**127. ANNUAL PRECEPT**

**a) Summary of 2011/12 Budget**

A summary of expenditure to date with supporting notes was circulated to all members prior to the meeting. It was agreed to accept this summary as a basis to agree the 2012/13 budget.

There were no questions.

The Bank Reconciliation was approved.

**b) Salaries/Wages Review**

1. Clerk’s Salary

*Councillor J R Walker left the room prior to discussion.*

Members agreed unanimously that the Clerk stay in the room to answer any queries relating to salary.

It was noted that the 2.5% increase given for 2011/12 was not in line with the local government pay freeze it was therefore agreed to make no increase for 2012/13.

The current hours of 14 per week was agreed to be increased to 15. Additional work in relation to the old school development project was agreed to be paid on an ad hoc basis

Salary = 15 x 15.33 per hour x 52 = £11,957.40 per annum + holiday pay = 35 x 15.33 = £536.55 = £12,493.95 total pay + employers NI contribution

2. Clerk's Allowance  
It was agreed to make an inflationary increase based on the August 2011 CPI of 4.5% to £561.79 per annum.
3. Play Area Attendant  
It was agreed to freeze pay rate for 2012/13 at £133.25 per month = £1599.00 per annum
4. Handyman  
It was agreed to freeze pay rate for 2012/13 at £7.74 per hour.

The Clerk provided a summary of the handyman's hours for the year 2010/11 for information.

**c) 2012/13 Budget**

1. Administration  
Including Clerk's Salary & allowance of £13,054; Village Hall office/storage £2600; plus general administration costs – **total budget £20,000**
2. Play Area  
Including Play Area Attendant salary of £1599 plus general maintenance costs – **total budget £2500**
3. Handyman  
Including gardening duties – **total budget £2500**
4. Holme Meadow  
Including a contingency for weedkilling and fertiliser – **total budget £2000**
5. Grass Cutting/Churchyard  
A summary of the grass cutting schedule for 2011 was circulated together with the 2012 quotation from Veolia Environmental which has increased by 2.1%. It was agreed to reduce the number of cuts to the churchyard but to maintain the number of cuts to all other areas, starting in April and finishing in October as required – **total budget £5800**
6. Pest Control  
No increase notified – therefore **total budget £750**
7. Memorial  
It was agreed to maintain the 2011/12 **budget £750**
8. Village Enhancement  
It was agreed to continue using NLC for flowerbed maintenance at the Memorial, Brigg Road and Benson Close. It was agreed to maintain the 2011/12 **budget £3300**

9. Chairman's Allowance

It was agreed to maintain the 2011/12 **budget £300**

10. Miscellaneous

Discussion took place with regard to the provision of drainage works to the churchyard at an estimated cost of £1700. It was agreed that the reduction in the grass cutting expenditure would cover these costs. **Total budget £2300**

**d) Applications for Grant Aid (\$137)**

All applications were considered individually and granted as follows:

1. Messingham Village Hall - £2500 requested for repairs to lighting, flooring and two replacement radiators for the Village Hall. **Granted £2500**
2. Messingham Memorial Playing Field (*All playing field committee members left the room prior to discussion*) - £2000 requested for general maintenance. **Granted £2000**
3. Messingham Sunbeams Preschool - £175 requested for new ride on toys. **Granted £150**
4. Messingham Bowls Club - £1000 requested to complete security measures to clubhouse. It was noted that the Bowls Club is a tenant club of the Playing Field but agreed to grant **£500**.
5. Messingham Methodist Chapel - £5770 requested for electrical work to meet health and safety standards. **Granted £2500**
6. 2<sup>nd</sup> Messingham Brownies - £900 requested for rental of school room. This application was declined.
7. 1<sup>st</sup> Messingham Guides - £200 requested for annual subscription to Guides Association. It was noted that this application was not received by the deadline and was therefore declined.

**e) 2012/13 Precept to NLC**

A total budget of £47,650 was agreed

A proposal to precept £47,000 was unanimously agreed. Balance to be taken from reserves.

**128. OTHER BUSINESS****a) Planning Applications Before NLC**

1. 2011/1428 Gould 49 Kealholme Road – Increase roof height to facilitate extra living accommodation in roof space. It was noted that the neighbours are querying the height/ **NO OBJECTIONS**
2. 2011/1346 North Lincolnshire Homes, 1, 2 & 17 Middleton Close – construction of dropped kerbs including creation of hardstanding areas. **NO OBJECTION**

*Councillor England took no part in discussion or voting.*

**b) Christmas Tree/Lights**

It was agreed to order the Christmas tree from Greens for delivery on 9<sup>th</sup> December by 10am.

THIS CONCLUDED THE BUSINESS OF THE MEETING

**BUDGET 2011/12**

<b>Min Ref</b>	<b>Detail of Expenditure</b>	<b>Budget</b>
127c/1	Administration inc. Clerk's Salary & Allowance	20,000
127c/2	Play Area	2,500
127c/3	Handyman	2,500
127c/4	Holme Meadow	2,000
127c/5	Grass Cutting	5800
127c/6	Pest Control	750
127c/7	Memorial	750
127c/8	Village Enhancement	3300
127c/9	Chairmans Allowance	300
127c/10	Miscellaneous	2300

## GRANT AID – Section 137

127d/1	Messingham Village Hall	2500
127d/2	Messingham Playing Field	2000
127d/3	Messingham Sunbeams Preschool	150
127d/4	Messingham Bowls Club	500
127d/5	Messingham Methodist Church	2500
127d/6	Messingham Brownies	0
127d/7	Messingham Guides	0
<b>TOTAL BUDGET 2012/13</b>		<b>47,650</b>