

Minutes of the **Parish Council** meeting held in Messingham Village Hall on **Monday 26th November 2012** commencing at 7.30pm.

PRESENT: Councillors N Poole (Chair), J R Walker, Mrs G Sherwood, Mrs B Todd, J McKellar-Main, M Proctor, J Mountain, W Elsome, J England, P Wright, M Caley and T Foster and the Clerk.

111. APOLOGIES FOR ABSENCE

Received from Councillors G Day, R Nixon and Mrs J Briggs

112. DECLARATIONS OF INTEREST

1. Councillor N Poole – Bowls Club application for grant aid – personal as member of bowls club
2. Councillor J England – Playing Field application for grant aid – prejudicial as Vice President of the Playing Field committee.
3. Councillor J Walker – Clerk’s Salary & Allowance – prejudicial as husband of the Clerk
4. Councillor W Elsome – Playing Field application for grant aid – personal as trustee of playing field committee
5. Councillor Mrs G Sherwood – Playing Field application for grant aid – prejudicial as treasurer of the Playing field committee
6. Councillor J Mountain – Playing Field application for grant aid – personal as member of playing field committee
7. Councillor M Caley – Village Hall application for grant aid – personal as Parish Council representative to village hall committee
8. Councillor M Proctor – Village Hall application for grant aid – personal as member of village hall committee

113. ANNUAL PRECEPT

a) Summary of 2012/13 Budget

A summary of expenditure to date with supporting notes was circulated to all members prior to the meeting. It was agreed to accept this summary as a basis to agree the 2013/14 budget.

There were no questions.

The Bank Reconciliation was approved.

b) Salaries/Wages Review

1. Clerk’s Salary

Councillor J R Walker left the room prior to discussion.

Members agreed unanimously that the Clerk stay in the room to answer any queries relating to salary.

It was agreed that a pay freeze be applied and the rates for 2012/13 remain the same

Salary = 15 x 15.33 per hour x 52 = £11,957.40 per annum + holiday pay = 35 x 15.33 = £536.55 = £12,493.95 total pay + employers NI contribution

2. Clerk's Allowance
It was agreed to make an inflationary increase of approx. 5% to £590 per annum.
3. Play Area Attendant
It was agreed to freeze pay rate for 2013/14 at £133.25 per month = £1599.00 per annum
4. Handyman
It was agreed to freeze pay rate for 2013/14 at £7.74 per hour.

The Clerk provided a summary of the handyman's hours for the year 2011/12 for information.

c) 2013/14 Budget

1. Administration
Including Clerk's Salary & allowance of approx. £13,600; Village Hall office/storage £2600; plus general administration costs – **total budget £20,000**
2. Play Area
Including Play Area Attendant salary of £1599 plus general maintenance costs – **total budget £2500**
3. Handyman
Including gardening duties – **total budget £2500**
4. Holme Meadow
Including a contingency for weedkilling and fertiliser and repayment of the £2200 drainage project costs – **total budget £4500**
5. Grass Cutting/Churchyard
A quotation from Veolia Environmental was received which has increased by 2.1%. It was agreed to reduce the number of cuts to the churchyard but to maintain the number of cuts to all other areas, starting in April and finishing in October as required – **total budget £6000**
6. Pest Control
No increase notified – therefore **total budget £750**
7. Memorial
It was agreed to maintain the 2012/13 **budget £750**
8. Village Enhancement
It was agreed to continue using NLC for flowerbed maintenance at the Memorial, Brigg Road and Benson Close. It was agreed to maintain the 2012/13 **budget £3300**

9. Chairman's Allowance

It was agreed to maintain the 2012/13 **budget £300**

10. Miscellaneous

Phase 2 of the churchyard drainage project to be repaid. **Total budget £2500**

d) Applications for Grant Aid (\$137)

All applications were considered individually and granted as follows:

1. Messingham Village Hall – *Councillors M Caley and M Proctor left the room prior to discussion.* £2500 requested for replacement interior doors for the Village Hall. Proposal by W Elsome & seconded by J Mountain to grant £2500. Amendment proposed by J Main & seconded by B Todd to grant £1500. The amendment was carried 5 votes to 4. **Granted £1500**
2. Messingham Memorial Playing Field (*All playing field committee members left the room prior to discussion*) - £1000 requested for drainage work and remedial work to pavilion. **Granted £1000**
3. Messingham Methodist Chapel - £600 requested for replacement of glass panels to meet health and safety standards. **Granted £600**
4. 1st Messingham Guides - £200 requested for contribution to allow girls to attend the Poacher International Camp. **Granted £200.**
5. HWRCC Community Transport – Donation requested towards running costs of the community transport service. **Granted £100**
6. Messingham Bowls Club – *Councillor N Poole left the room prior to discussion* £1000 requested towards the replacement of the sprinkler system. It was noted that the Bowls Club has obtained other grant aid to meet the £7000 cost of the project. **Granted £1000**

e) 2012/13 Precept to NLC

A total budget of £47,500 was agreed

A proposal to precept £47,500 was unanimously agreed.

114. OTHER BUSINESS**a) Accounts Passed for Payment**

Office Friends – stationery

£115.42

b) Christmas Tree/Lights

It was agreed to order a 20' Christmas tree from Greens, or alternative supplier if necessary, to be delivered for erection on Friday 7th December at 10am.

THIS CONCLUDED THE BUSINESS OF THE MEETING

BUDGET 2013/14

Min Ref	Detail of Expenditure	Budget
113c/1	Administration inc. Clerk's Salary & Allowance	20,000
113c/2	Play Area	2,500
113c/3	Handyman	2,500
113c/4	Holme Meadow	4500
113c/5	Grass Cutting	6000
113c/6	Pest Control	750
113c/7	Memorial	750
113c/8	Village Enhancement	3300
113c/9	Chairmans Allowance	300
113c/10	Miscellaneous	2500

GRANT AID – Section 137

113d/1	Messingham Village Hall	1500
113d/2	Messingham Playing Field	1000
113d/3	Messingham Methodist Church	600
113d/4	Messingham Guides	200
113d/5	Community Transport	100
113d/6	Messingham Bowls Club	500

TOTAL BUDGET 2013/14 **47,500**